



PCC MINUTES

DETAIL

Minutes of the meeting held at 7.30pm on Monday 27th April 2026**STATUS**Approved
22.06.26
(Public)

Present	Jon Bowden, Barny Collins, Alex Creavin, Danish Gill, Claire Harman, Andrea Jeanneret, Nathan Kellner, Rev Janet Lee, Susannah Mason, Philip Miles, Di Noon, Helen Parsons, Mark Parsons, Sam Pictor, Jack Reed, Hannah Rodgers, Gaye Senior-Smith, Chris Shaddick, Rev Matt Southcombe Dave Vernon, Kamran Zahid. Total number of present members: 21
Apologies	Rev Chris Brown, David Daniels, Cluff Noon, Mark Orriss, Rebecca Wattiau.
Guests	
Minutes	Claire Haman

A	INTRODUCTORY ITEMS
A1 Apologies	Noted as above
A2 Conflicts of interest	None reported
A3 Welcome & Prayer	Colossians 3
B	SUBGROUP REPORTS
B1 Finance Team Paper B.01 (a) Paper B.01 (b)	<i>Approval of Annual Report and Financial Statements for YE 31 December 2025 and First Quarter 2026 Report</i> Document to be presented in APCM on 17 May 2026. Thanks to MP for collating everything together. Proposal: approve Annual Report and Financial Statements for YE 31 December 2025 and First Quarter 2026 Report Proposed by: Dave Vernon Seconded by: Susannah Mason Unanimous vote in favour of approving Finance Team Quarterly Report: only note raised was that the maintenance budget was significantly over the expected amount, largely due to HG working through a backlog of work, as well as property costs. Little risk of utilities changing as we are part of a CofE bulk buying scheme.
B2 Buildings Team Paper B.02	<i>Discussion on options for 60 Clifton Park Road (60CPR)</i> The Buildings Team discussed several options, and narrowed down to three options, favoring the option to do a major refurbishment and convert the bottom floor to a self-contained apartment. The PCC discussed options about gathering information and costs before engaging an architect. The Brown family will potentially need to be rehoused during the renovation

	(additional cost). It was agreed that it's useful to have a staff member so close to the building. We need to ensure there is still a private study space for CB. Proceed on getting costing for Option 2, without engaging an architect. Look at rentable value and mortgage. Proposal: The PCC would like to see a detailed proposal, including costs, for the work Proposed by: Kamran Seconded by: Alex Creavin Unanimous vote in favour We must look to proceed without it dragging on; we need an update from Building Team for the next business meeting
B3 Property Team	<i>Team is currently dormant</i> We can remove the Property Team from future agendas – no requirement for it at present
B4 Risk Management Team	<i>Team is currently dormant</i> Still need a Risk Management Team – statutory requirement for it to exist as the risk lies with the PCC
B5 Personnel Team Paper B.05	Discussion around Children's Pastor role still being vacant – new priority to reignite the search, expanding to New Wine Network and Premier Jobs Exec Assistant: role applications extended. Light interest.
B6 Safeguarding Paper B.06	<i>PCC Decisions requested by PSOs</i> <u>Training</u> All PCC members are compliant, but it is harder to get volunteers to do Safeguarding training. MS: Diocese are introducing a "train the trainer" approach enabling larger churches to co-ordinate their own training PSO argue that there must be risk assessments – no other way around it. HG / MP to supply list of all users and team leaders to PSOs so they can start a register. Lack of culture / awareness of the regulations – ensure we do not quash the enthusiasm, but ensure process is being followed. Ensure that we are telling all ages what is expected 'good behaviour'. Consider linking every member of the PCC to a group in the future to ensure coverage and awareness? On-site building events are easier to manage; need to consider off-site groups. Set up the PSO with access to ChurchSuite. (GSS to speak with MP) This will help reduce the knowledge gap between the Church Office and the PSO. Mental Health First Aiders – we need to have trained members of the congregation. Could we have MHFA in the church regularly. Potential for members of the congregation with the skillset to support. We also need to consider other less-visible disabilities. <u>Indication of live streaming to be more visible</u> SLT to discuss whether we need to continue on with live streaming – do we just live stream the service / zoom into an area rather than the wide view. Sound only for Worship is a consideration. We need to consider those who regularly view YouTube, so not to exclude them.

	We could have lines on the floor to show what area is in view, or utilize a private YouTube link. You cannot stop the link being shared though Unanimously agreed for PSO to proceed with key decisions, including setting up notices to say we are livestreaming. Quick win for now. Thanks given to the PSO Team for their focus and the work completed so far
C	LEADERSHIP REPORTS
C1 Churchwardens Report Paper C.01	No comments
C2 Standing Committee Report Paper C.02	No comments
C3 SLT Report Paper C.03	No comments
D	THE TERM AHEAD
Summer 2026	MS has been asking key questions to staff team in CCC: What is going well? What are the challenges? Is your line management working for you? Does your job description define what you do? MS has spent time with CCC staff team, Spear Team, ordinands, PCC, and Small Community Leaders so far. Focus for Small Communities in the coming weeks; MS has real awareness of how important small communities are. How do we plan and prepare for growth? How do we choose the new leaders? New people into CCC want to get connected quickly – how do we enable that? How do we make room at the table? Look to plant new groups in Autumn. MS & NS to host one for newcomers, and we have a new group for Alpha-graduates. What does the future of small communities look like? Dates for diaries 17 May – APCM, 17:00 24 May – Pentecostal Sunday, Together4Bristol gathering, 15:00 05 Jun – Friday night PCC social 06 Jun – PCC Day, welcome new members 07 Jun – Vision Sunday with BBQ Lunch for congregation (PCC to host the BBQ lunch) 22 Jun – Big Agenda, more of a look into Autumn Term
E	STANDING ITEMS
E1 Approval of Minutes Paper E.01	<i>Minutes of the meeting on 23rd March for approval</i> Unanimously agreed to approve
E2 Review of PCC Action Tracker Paper E.02	<i>To review action points and progress made and deal with matters arising</i> HR to speak with EC regarding relationship at Pre-School DAC meeting on 24 May to approve the faculty for the ramp

Review of the meeting / actions / confidentiality	Dave Vernon & Susannah Mason stepping down from PCC, having completed six years Thank you to all who have completed three years. WWW: lots of time on safeguarding which was encouraging <u>Actions</u> - Buildings Team to collate detailed proposal for 60 Clifton Park Road, ready for next PCC meeting - Remove 'Property Team' from future meetings - GSS to speak with MP regarding ChurchSuite access for PSO - SLT to discuss continuation of livestreaming - HR to speak with EC on pre-school relationship
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Future Meetings:

Sunday 17th May, 5.00pm - Christ Church Clifton APCM

Friday 5th June, 7.30pm – PCC Weekend

Saturday 6th June, 9.30am – 4.00pm – PCC Weekend

Monday 22nd June, 7.30pm – Big Agenda

Monday 13th July, 7.30pm – Quarterly Business Meeting