**CHRIST CHURCH CLIFTON - INVITING EVERYONE TO FOLLOW JESUS**

# PCC MINUTES

## DETAIL

Minutes of the meeting held at 7.30pm on Monday 20th October 2025

| **STATUS** |
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| Approved 24/11/25 (Public) |

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| **Present** | Jon Bowden, Rev Chris Brown, Barny Collins, Alex Creavin, David Daniels, Claire Haman, Susannah Mason, Di Noon, Cliff Noon, Mark Orriss, Helen Parsons, Mark Parsons, Sam Pictor, Hannah Rodgers, Gaye Senior-Smith, Chris Shaddick, Dave Vernon, Rebecca Wattiau, Kamran Zahid |
| **Apologies** | Danish Gill, Andrea Jeanneret, Nathan Kellner, Rev Janet Lee, Philip Miles, Jack Reed |
| **Guests** | |
| **Minutes** | Claire Haman |

| **A** | **INTRODUCTORY ITEMS** |
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| **A1 Apologies** | Noted as above |
| **A2 Conflicts of interest** | None noted |
| **A3 Welcome & Prayer** | 1 Corinthians 12: 7 - 26 |
| **B** | **SUBGROUP REPORTS** |
| **B1 Finance Team**<br>**Paper B.01** | Q3 Finance Reports and Update from Preschool<br>• Report written before Generosity Sunday<br>• Generosity Sunday raise £52,857 in new regular giving for 2026 – 50 pledges<br>• In addition, ~£10k one-off giving for 2025<br><br>Update from Preschool<br>Preschool have agreed to give us £6k pa (£9k pa pre-Covid)<br>The group discussed accepting the proposal, along with the fact that the relationship between CCC and the pre-school is improving. We ultimately want to support the pre-school and work together with them, ensuring the school understands the costs of their operation born by Christ Church, and we understand more about their financial position.<br>A group within the PCC volunteered to work with Mark Parsons to focus on developing the relationship: Di Noon, Chris Brown, Hannah Rodgers, David Daniels |
| **B2 Buildings Team**<br>**Paper B.02** | Discussions around linking the Eco Church Group to the buildings team to discuss an eco-church survey and bike storage, among other things.<br>MP: Hannah Glover is best placed to be the link between the groups. |
| **B3 Property Team**<br>**Paper B.03** | Team is currently dormant. |

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| **B4 Risk Management Team**<br>**Paper B.04** | Currently a one-person team – lead by John Butler.<br><br>We need to ensure that we can support the team, due to the importance of it within the church. MP to circulate the remit for the Risk Management Team for PCC to consider people who can support. |
| **B5 Personnel Team**<br>**Paper B.05** | No questions. |
| **B6 Safeguarding**<br>**Paper B.06** | No urgent safeguarding matters were reported to the PCC.<br>A query had been raised on section 5.2 of the Safeguarding Guidelines for Volunteers – Messaging via social media. Jon Bowden confirmed that the PSO's were happy with the wording and clarified that the guidelines applies to young people and vulnerable adults and aims to ensure that those in positions of leadership are clear on boundaries, and what they should do if things need to be escalated.<br>It was highlighted that Risk Assessments can be a barrier for people wanting to do things within church – we do not have all Risk Assessments in place, but we should do. This emphasized the need for an active Risk Management Team. There are templates on the Diocese website that we can use for creating Risk Assessments.<br>John Bowden reported that following a review of the safeguarding information on our website, the Diocese has confirmed that it exceeds the minimum requirements and was commended. |
| **C** | **LEADERSHIP REPORTS** |
| **C1 Churchwardens Report**<br>**Paper C.01** | The ramp is still awaiting planning approval – plans have been tweaked and resubmitted. Nothing more we can do currently. |
| **C2 Standing Committee Report**<br>**Paper C.02** | Not met since last quarterly meeting.<br>Paul Langham's name was still listed under Clergy |
| **C2 SLT Report**<br>**Paper C.03** | There was positive response to the SLT report, however it would be good to understand more about the RAG status of the priorities.<br>Children's & Family Pastor – the job advert is still live. Needs to be reviewed by the Personnel Team. It was noted that we should focus on families and youth provision, as and when we get the role filled, i.e. links to CCC pre-school.<br>The group discussed introducing a Church Directory – this is technically possible within ChurchSuite but is subject to GDPR regulations. We'd need to ensure the congregation know how images and data will be used. This would help with remembering names and faces, given we don't do a lot of internal networking currently.<br>Currently a challenge in getting information communicated to people, as well as encouraging people to sign up to things online. Discussed a need for improving PR and comms within CCC. |

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| **D** | **UPDATE ON LLF / PLF** |
| **D1 Update on the work of the Alliance re LLF / PLF** | Appointment of Archbishop Sarah has meant a fast changing landscape in the House of Bishops.<br>Meeting on 5th November to have further discussions on PLF / LLF within the house.<br>The Alliance continues to work on how to gracefully challenge the House of Bishops and is seeking support from larger churches as a way of encouraging smaller churches to stand firm. |
| **E** | **STANDING ITEMS** |
| **E1 Approval of Minutes**<br>**Paper E.01** | **Approval of minutes of 1st September (Section 11) & 22nd September**<br><br>Following a discussion it was agreed to adopt a summary style of minutes so version 2 of the Section 11 minutes from 1st September was approved.<br>Minutes from 22nd September were approved. |
| **E2 Review of PCC Action Tracker**<br>**Paper E.02** | This was noted. |
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| **Review of the meeting / actions / confidentiality** | Actions<br>• MP to distribute Risk Assessment remit to PCC<br>• Remove Paul Langham from clergy on Standing Committee report |

**Future Meetings:**
Monday 27th October: Dinner with the candidates, arrival to start at 19:30
Saturday 1st November: LFF / PLF discussion, 10:00 – 15:00
Monday 24th November (Big Agenda)
Monday 26th January (Detail)
Monday 23rd February (Big Agenda)