



PCC MINUTES

Minutes of the meeting held at 7.30pm on Monday 17th July 2023

STATUS
Approved
25.09.2023
(Public)

Present	Chris Brown, Barney Collins, Mark Ellis, Mei Yen Furey, Danish Gill, Mike Innes, Paul Langham, Janet Lee, Susannah Mason, Philip Miles, Di Noon, Cluff Noon, Mark Parsons, Jack Reed, Dave Vernon, Sara Wadsworth, Kamran Zahid
Apologies	John Butler, Andrea Jeanneret, Mark Orriss, Hannah Rodgers, Chris Shaddick, Tavi Price
Minutes	Paul Langham

A	INTRODUCTORY ITEMS
A1 Apologies	Apologies are noted above
A2 Prior Notification of Conflicts of Interest	PL (Chair) explained that a member would leave the meeting at items B3 and C2.
A3 Prayer and Worship	We read Psalm 136:1-3, and focused on our gratitude for God’s nature.
B	SUBGROUP REPORTS
B1 Finance Team (Paper B.01)	<p>The Finance Team had previously circulated a finance update in the form of the second quarter management accounts and giving tracker.</p> <p>CB proposed a vote of thanks to the Finance Team for all the work they do for us all.</p> <p>Questions:</p> <ul style="list-style-type: none"> • MI – 2 one-off significant donations means our year end accounts will be on budget? MP – Yes, if nothing else changes. Giving is very volatile at the moment, with people starting and stopping, so can’t afford to take eye off the ball. Need to encourage new members to give, and existing members to review. • MI – reminded that there’s a £26k line in the budget to come from fundraising: he’s seeking to build a team where we can organise a fund-raising event in the autumn. MI suggests September • DV – we need to start organising now? • MF – will insurance cover the cost of repairing damage to JW roof? MP – waiting for quotations, but insurance will cap at £7.5k for repairs and £7.5k for damage. <p>Action (everyone): contact MI if you are willing to join his autumn fundraising event planning team</p>
B2 Buildings Team (Paper B.02)	The Buildings Team had circulated a written report in advance of the meeting. No questions were raised.
B3 Property Team (Paper B.03)	<i>The notes of this item have been removed from this section as one member of the PCC declared a conflict of interest and is not entitled to see the minutes.</i>

B4 Risk Management Team (Paper B.04)	<p>The Risk Management Team had circulated a written report in advance of the meeting.</p> <p>Questions:</p> <ul style="list-style-type: none"> ME – it’s clear that there is a lack of volunteers for the group. MP – Rachel Ambler is hoping to recruit more, but cannot do anything beyond September. She has a list of possible names from the skills audit.
B5 Personnel Team (Paper B.05)	<p>A confidential item has been removed from the minutes at this point.</p>
B6 Safeguarding (Paper B.06)	<p>The Parish Safeguarding Officers had circulated a written report in advance of the meeting. SW reported an answer to prayer – Gaye Senior-Smith is willing to take on the role of PSO for adults at risk after she has left.</p> <p>SW proposed Gaye be appointed as PSO. JL seconded. All in favour.</p> <p>SW noted that there are now no PSOs on PCC. Hannah Rodgers has offered to be a PCC link with the PSOs. PL – we should gently approach PSOs for willingness to join PCC.</p> <p>Thanks was expressed to SW, attending her final PCC before her impending move north. PCC members spoke affirmation over her and we prayed for her.</p> <p>JL asked how do I contact PSOs? SW – there’s a generic email address: psa@ccweb.org.uk</p> <p>Action (SW): inform Gaye Senior Smith that the PCC unanimously approved her appointment as PSO</p> <p>Action (MP): process Gaye’s paperwork, clearance etc.</p> <p>Action (PL): contact PSOs to ask whether one would be willing to be co-opted on to PCC</p>
C	<p>LEADERSHIP REPORTS</p>
C1 Churchwardens Reports (Paper C.01)	<p>No questions were raised.</p>
C2 Standing Committee Report (Paper C.02)	<p>A confidential item has been removed from the minutes at this point.</p>
C3 SLT Report (Paper C.03)	<p>CB raised a proposal for an interim provision for Youth Ministry</p> <ul style="list-style-type: none"> Initially a contract of 4 months, which could be cut short or extended 3 days per week for one person to keep present youth ministry (Pathfinders and Meeting Point) going. Emelye Chanot would be interested in that role. She would need to be interviewed to comply with safer recruitment. In addition, propose to look to provide 4 hours per week admin support No extra budget is required for this proposal <p>Questions:</p> <ul style="list-style-type: none"> JR – how can we increase the 10 volunteers? JL – kids work provision is only 0.5 time; why would youth getting an additional 4 hours of admin? Why not for kids work? <p>Proposal for an interim paid post of 3 days a week Proposed – CB / Seconded – PM. Approved unanimously.</p> <p>Proposal for an interim paid admin post of 4 hours a week</p>

	<p>Proposed – CB / Seconded – PM. For: 11, Against: 1, Abstentions: 3</p> <p>Other Questions:</p> <ul style="list-style-type: none"> • JR – question the 20s and 30s being ranked as a green. Consider it to an amber. CB - Abi Alltimes is taking on leadership with help from Gaetan and Rebecca Wattiau. • 20s & 30s aren't in the strongest position at the moment. <p>Action (CB & MP): Develop plans for interview with Emelye Chanot</p> <p>Action (CB & PL): Further conversation with JR and other members of the 20s & 30s community</p> <p>Action (SLT / PT): Blue-sky thinking about future staffing needs</p>
D	MINSITRY REVIEW
D1 Feedback from individual PCC members	<p>For 2023-24, we have asked each non-staff PCC member to have a particular concern for one of the ministry areas at Christ Church. The idea is for the PCC member to check in regularly with the leader(s) of their particular ministry area to encourage them, support them, pray for them and then feedback to the PCC when relevant during the allocated slot at the quarterly business meeting.</p> <p>MF fed back on Life Events, overseen by Nick Carter:</p> <ul style="list-style-type: none"> • Things are generally going well. Nick is overseeing comms with couples, families, adults, clergy etc • Nick feels well supported but needs a third verger for weddings and more people to help erect and dismantle the baptistry <p>KZ fed back on Small Communities</p> <ul style="list-style-type: none"> • More small community leaders are needed <p>KZ fed back on Children's Work</p> <ul style="list-style-type: none"> • Ruthy is very short of team ... could some of the 4 hours of admin support allocated to youth be used to support Ruthy as well? <p>Additional ministry areas were suggested:</p> <ul style="list-style-type: none"> • Local Mission • Oversees Mission • Ukrainian Hubb • Men's Ministry (ME will take this area) • Combine Students and 20's/30's into one area (BC will take this area) <p>Action (MP): Update the ministry lists as above (1) students and 20s & 30s combined (2) add Local Christian charities, Overseas mission & Ukrainian Hub (3) add ME as link for Men's ministry (4) add Barny as link for students / 20s & 30s</p> <p>Action (everyone): offer to cover the remaining gaps in the ministry link list</p>
	STANDING ITEMS
E1 Approval of Minutes (Paper E.01)	Minutes of the meeting on 26 th June were approved.

E2 Review of PCC Action Tracker (Paper E.02)	The updated Action Tracker was reviewed.																											
Review of the Meeting	<ul style="list-style-type: none"> • CN – very good, got much greater sense of what’s happening • ME – moved quite quickly – do need to read all the papers in advance • DV – did read all the papers last week. The way we went through it, difficult to recall what I wanted to say ... • ME – suggestion that each reporter has 60 secs to remind people of highlights ... • MI – need a mechanism for interchange of sub-groups 																											
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Date of Next Meeting	Monday 25th Sep, 7.30pm (Big Agenda)																											
Closing Prayer	The meeting closed in prayer																											

Future Meetings:

Monday 25th Sep, 7.30pm
Monday 30th Oct, 7.30pm (Detail)
Monday 27th Nov, 7.30pm
Monday 11th Dec, Christmas Social