



PCC MINUTES

Minutes of the meeting held (online) at 7.30pm on Monday 17th May 2021

STATUS

Approved
28.06.2021
(Public)

Present (via zoom)	Paul Langham (Chair), Rachel Ambler, Erica Bebb, Chris Brown, John Butler, Mark Ellis, Mei Yen Furey, Susannah King, Janet Lee, David Newton (DNe), Cluff Noon, Di Noon (DNi), Mark Orriss, Mark Parsons, Tavi Price, Catherine Simmonds, Peter Smithson, Dave Vernon, Sara Wadsworth
Guests	Josh Kingston (Burton Sweet)
Apologies	Alasdair Groves, Hannah Gibney, Graham Stewart, Jonathan Hendry
Minutes	Tavi Price

Ref	Item	Notes	Action (what)	Who and by when
	Welcome	This was an extraordinary meeting of the PCC, called to approve the 2020 Annual Report and Accounts PL opened the meeting in prayer and then introduced Josh Kingston from Burton Sweet who was going to assist the meeting by explaining the Qualified Opinion within the Audit Report.		
	Annual Report and Accounts for 2020	MP introduced the item by reminding the meeting that due to RENEW and exceeding the £1m income threshold we required a full audit for the 2020 accounts, rather than an Independent Examination. Josh Kingston from Burton Sweet then highlighted a couple of points from the report. 1) Currently the PCC owns two residential properties that are held for charitable purposes. Such benefits include the ability to offer housing to staff and volunteers. The PCC usually seeks to rent rooms to such volunteers but if not possible then there are short term lets to other members of the public on a commercial basis to steward its resources well. As the charity holds the properties primarily for the benefit of its charitable purposes rather than rental income, the properties are held as functional fixed assets and not as investment properties. If in the future the trustees were to determine that the primary use of the property had changed to be for commercial rental purposes, then the property would need to be reclassified as an investment property. 2) As explained in note 1 to the accounts, the presented accounts have departed from the SORP		

		<p>Recommended Reporting Practices by treating multi-year grant commitments at the point the grant is paid, rather than as a liability at the point the grant is awarded to the donor. The existence of multi-year grant commitments was identified through the audit for the first time this year and would result in a prior-year adjustment.</p> <p>The decision to depart from the SORP has been made to communicate more effectively to the congregation about the PCC's giving to mission partners. It was not the intention of the PCC to create a multi-year commitment and going forward communication to mission partners will be altered to ensure no such commitment is made. Had grant commitments been treated correctly, in line with the SORP, the financial statements would be materially affected. This is the sole reason for the qualified opinion.</p> <p>Questions</p> <ul style="list-style-type: none"> • JB – raised concerns on the wording in the draft audit report and some lengthy discussions followed, including queries on how Grant awarding bodies may view the report and accounts. • Members of the Finance Team commented that they believed this was the best of two options available and that changing to be in line with the SORP at this point would also be problematic and could raise questions with external bodies. It was also reiterated that this would be a one-year issue and that this would be resolved by the end of this year, whereas the alternative option would have implications for the 2018 and 2019 figures and for many years into the future. • The conclusion to the discussion was that Josh Kingston would take another look to see if the language of the qualification could be softened. [at the time of issuing the minutes this had been done]. <p><u>Proposal: The PCC accept the 2020 Annual Report and Accounts in their entirety</u></p> <p>A vote was then taken. Proposed: DN, Seconded: DV For: 17, Against: 1 (JB)</p> <p>Grateful thanks was given to Josh Kingston for his assistance and for joining this evening.</p> <p>Huge thanks also to the Finance team, DN, DV, Patrick Bolster and especially MP who has worked tirelessly for many months with Burton Sweet in getting these reports produced.</p>		
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	Other news	Helena Whitwell has been accepted for ordination training – excellent and joyful news!		
	Prayer	CB closed the meeting in prayer		

Future Meetings: Monday 24th May (APCM), Sat 12th June, Mon 28th June