



CHRIST CHURCH CLIFTON

We exist to change the world ... one person, one city, one nation at a time.

PCC MINUTES

Minutes of the meeting held online at 7.30pm on Monday 23rd March 2020

STATUS

Approved
04.05.2020
(Public)

Present (on-line)	Rachel Ambler, Malcolm Bourne, John Butler, Mark Ellis, Mei Yen Furey, Alasdair Groves, Errol King, Paul Langham, Janet Lee, Val Moore, David Newton, Cluff Noon, Di Noon, Mark Orriss, Mark Parsons, Tavi Price, Neil Shepherd (Chair), Peter Smithson, Catherine Simmonds, Graham Stuart, David Troughton.
Apologies	Hannah Gibney
Minutes	Tavi Price

Ref	Item	Notes	Action (what)	Who and by when
1.	Guidelines and approach for conducting an online meeting	<p>Due to the Coronavirus Pandemic, and concern from members about meeting in public, it was agreed prior to the meeting to hold the meeting online via Zoom.</p> <p>NS introduced a few ground rules for meeting in an online environment:</p> <ul style="list-style-type: none"> • All stay muted if not speaking • Press the “raise your hand button” if you want to ask a question • Us the “thumbs up” button for voting 		
2.	Opening Prayer	PL read from Psalm 27 (that day’s Daniel Windows) and then prayed the Prayer of St Patrick		
3.	Update on how Christ Church are responding to Coronavirus	<p>Mark Parsons provide an update covering the following areas:</p> <p>Equipping the staff to work from home</p> <ul style="list-style-type: none"> • All staff are now working from home • Making extensive use of Microsoft Teams for communication • We have three members of staff in self-isolation for medical reasons – Paul Langham, Sophie Mocharrarie, Mike McAllister • Pattern developed – daily on-line staff prayers, weekly staff meeting • All scheduled meetings are continuing as much as possible online <p>Leadership</p> <ul style="list-style-type: none"> • Core team is touching base daily and will continue to have full meetings every week • Standing Committee met last Monday focusing on business continuity • Standing Committee will meet weekly on a Monday night going forward 		

		<p>Communication</p> <ul style="list-style-type: none"> • We will keep to the regular communication schedule of a Monday morning Daniel’s Windows and Friday Church Family email • Started a private Facebook Group for rapid communication and enable members of the church family to keep in contact with each other • Specific emails sent out to different channels – youth, kids, small community leaders • Working on updating the website <p>Gatherings</p> <ul style="list-style-type: none"> • Given the limited time and limited technology we have in church we focused on one combined livestream event – tried to keep it simple. • We’ve chosen Facebook as the platform for a combination of technical and practical reasons • Yesterday we averaged 170 people watching, with over 100 likes and 100 comments during the event • 2,200 views to date! <p>Ministry Areas</p> <ul style="list-style-type: none"> • Pathfinder and Meeting Point now meeting electronically on a weekly basis • Ruthy providing a weekly email of resources for parents and kids • Rhean and Janet are working hard on caring for older and more vulnerable members of the church family • Pre-school – is having to stay open this week while more clarity is sought over approach to children of key workers • Coffee Shop now closed. Mike in self-isolation. Will be looking into what Government funding is available for Coffee Shop staff, once info available • Breakfast Run – attempting to continue for the time being • All planned events and activates between now and the summer are postponed or cancelled <p>A number of questions followed:</p> <p>RA – Is everyone getting enough rest on the staff team? MP responded – last week was phenomenally busy. At the end of the week the workload should subside.</p> <p>DN – is there going to be a mechanism to say whether people are self-isolating or diagnosed with Coronavirus? MP responded – a dedicated email address has been provided and they are being tagged on the church database. JL & Rhean are taking the brunt of the communications and responses from our seniors</p> <p>MB – is there any way of reaching out to those who viewed the gathering on Sunday? MP – not able to find out right now.</p> <p>CS – shared the livestream on her own FB page and non-Christian friends viewed it.</p> <p>PS – is there a way of getting the audio to older people? MP – to have a look at that.</p>		
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4.	RENEW Update	<p>MP gave a verbal update to the meeting, as follows:</p> <p>DAC</p> <ul style="list-style-type: none"> • Faculty application has now been submitted and is on the DAC agenda for April 2nd. • The DAC is now working remotely but are confident that their processes will continue <p>Fundraising</p> <ul style="list-style-type: none"> • RENEW events have been postponed for now. • This week we will be communicating with the church members an update on the project electronically. Most brochures are still in Linden Gate. • We are not encouraging people to make a contribution at this stage, unless they wish to benefit from any tax advantages, or they have funds that they have allocated to the project. Very much a gentle approach. • We have a significant amount of money already available. We will not need additional cash, if we start work in July, until January next year. • We will then re-look at the fundraising strategy when the picture is clearer. • In the worst-case scenario, we can look at value engineering the costs down. <p>Building Development</p> <ul style="list-style-type: none"> • Work is continuing on the design work with both the architects and engineers and the builders working as normal • We see no reason at this time to put back the date of start on site from the middle of July. The situation will be continuously monitored, and any adjustments that are needed will be dealt with the benefit of further information. • We continue to do all the work that is necessary to make our start. 		

5.	Approval of application by Philip Coomber to be Foundation Governor at St	<p>Philip Coomber has offered to be a foundation governor for St Mary Redcliffe and Temple School. His nomination requires the support of the PCC of the church of which he is a member.</p> <p>Proposal: The PCC of Christ Church Clifton, meeting on Monday 23rd March 2020, supports the application by Philip Coomber, who is a member of the Electoral Roll of Christ Church Clifton, to be a Foundation Governor at St. Mary Redcliffe and Temple School</p> <p>Proposer: JL</p> <p>Seconder: JH</p> <p>Proposal carried with one abstention</p>		
6.	Approval of Annual Report and accounts 2019	<p>The 2019 Annual Report and Accounts had been circulated in advance of the meeting, but due to the nature of the online meeting, an approach for approving the document electronically was discussed. It was felt important to approve these as soon as possible in order to keep to the timetable for the APCM and submission to the Charity Commission.</p> <p>This was considered under Church Representation Rule M29.</p> <p>The approach agreed was for PCC members to provide any suggested typographical, factual or minor amendments to Mark Parsons by 5pm on Wednesday 25th March. A revised draft will then be circulated on Thursday morning. This will be considered approved by 5pm on Friday 27th March unless objections to the revised document are received is a substantial number of the members (it was agreed that 50% would be a substantial number).</p> <p>DN added that aside from the approval he would really welcome any questions on the financial picture outlined in the Accounts.</p> <p>UPDATE: As of 5pm on Friday 27th March only one objection to the approval of the document had been received. In accordance with the above, the 2019 Annual Report and Accounts have now been signed by PL and DN and forwarded to the Independent Examiner for their signature.</p> <p>The one objection was from John Butler. He has asked for the following comment to be recorded against his vote:</p> <p><i>"I'm going to vote against approval, on the grounds that I have no confidence in our senior leadership's ability to discern direct revelation from God, and I am not prepared to endorse these claims to our church family. Grateful if you can note that in the minutes."</i></p>		
7.	Approval of minutes	The minutes of the PCC Meeting on 29 th February 2020 were approved with one minor correction.		
8.	Prayer	During the course of the meeting the Prime Minister had made a statement to the nation, announcing the introduction of social distancing and lockdown measures. The on-line meeting spent some time in prayer.		

Future Meetings: Sun 26th April (APCM), Fri 1st & Sat 2nd May (PCC Weekend), Mon 22nd Jun, Mon 30th Jul
(Meeting schedule subject to change due to social distancing measures)