



# CHRIST CHURCH CLIFTON

*We exist to change the world ... one person, one city, one nation at a time.*

## PCC MINUTES

Minutes of the meeting held at 7:30am on Monday 25<sup>th</sup> November 2019

### STATUS

Approved  
27.01.2020  
(Public)

<b>Present</b>	Rachel Ambler, John Butler, Mark Ellis, Hannah Gibney, Alasdair Groves, Jonathan Hendry, Paul Langham, Janet Lee, David Newton, Di Noon, Mark Orriss, Mark Parsons, Tavi Price, Neil Shepherd (Chair), Catherine Simmonds, Peter Smithson, Graham Stuart, David Troughton.
<b>Apologies</b>	Errol King, Val Moore, Cluff Noon
<b>In Attendance</b>	Mike McAllister (Item A1) Mike Innes, Paddy Sykes & Sam Wright (Item A2) Jo Robinson, Caroline Buckland (visiting ordinands)
<b>Minutes</b>	Tavi Price

Ref	Item	Notes	Action (what)	Who and by when
	<b>Bible Reflection</b>	Colossians 1:15-20 NS opened the meeting by reading this passage about reconnection / reconciliation. Then those gathered prayed for the meeting ahead.		
	<b>Apologies &amp; Introduction</b>	Apologies received from Errol King, Val Moore and Cluff Noon		
<b>A</b>	<b>MAIN ITEMS</b>			
<b>A 1</b>	<b>Spire Coffee Shop – Mike McAllister</b>	<p>Mike McAllister (Coffee Shop Manager) was welcomed to the meeting. He gave an introduction to himself and a brief outline of what has been happening since his arrival:</p> <ul style="list-style-type: none"> <li>• He has been in catering for over 30 years.</li> <li>• It has been a way to express himself – he always felt the call to serve.</li> <li>• He has had renal failure twice, with two kidney transplants and so by the grace of God he is here today.</li> <li>• He was enjoying a very similar job in Bath but God has brought him to CC. He can do the same things here which is to love the people who come into the coffee shop.</li> <li>• He started serving food in July. In August they had a captive audience with the children being off school. The numbers did drop when they went back to school but they are starting to see a steady increase now.</li> <li>• There is more work to be done on making The Spire more known in the community.</li> <li>• He is working well with Kamran Zahid (new Deputy Manager).</li> <li>• Being in The Spire gives him many opportunities - he was able to pray with someone last week who poured out her heart to him and he saw the release in her face. So many people out there are hurting.</li> </ul>		

		<ul style="list-style-type: none"> <li>• He feels we are just at the beginning with what God has in store for The Spire.</li> <li>• The Christmas Market was a great success – he didn't know what to expect – from 10am queues were solid. They took £1,500, with a profit of £1,100.</li> <li>• Likewise, the Literacy Festival took £130 in 4 hours.</li> <li>• He is developing a sideline in Children's parties – so far he has done four buffets for birthday parties, each with a healthy profit. Christ Church School could bring in more parties.</li> </ul> <p>A number of comments and questions followed:  AG – this is really encouraging – thank you for coming and sharing with us.  Are you pleased you made the move from Bath? MM answered that it took a while but yes, he is now.  How can we as a PCC help you? Are there any other areas we can help other than marketing? MM: More people from the church coming in and chatting to customers would be great – when it is busy people comment on the buzz. We need more volunteers, and are very appreciative of the ones we have.  GS – you asked what were our dreams when starting The Spire – we saw a video of a church in London that was buzzing, and it inspired us to want the same.  Finally, MM was asked about being a part of the "Transplant Games" – he has been playing badminton twice a week for the last 10/12 years – and has been winning medals! They won gold in the doubles and he has also won silver in squash.</p>		
A 2	RENEW Update	<p>Mike Innes, Paddy Sykes and Sam Wright (members of the RENEW team) were welcomed to the meeting.</p> <p>MP gave a brief summary of what we hope to achieve in Phase 2(a), the refurbishment of the existing crypt:</p> <ul style="list-style-type: none"> <li>• Removing all the level changes (if possible)</li> <li>• Install a lift to the church foyer area</li> <li>• Re-configure the toilets</li> <li>• Install a new kitchen</li> <li>• Install a new staircase for the preschool to access their garden</li> <li>• Install new boilers</li> <li>• Punching through from main crypt room into the Brentnall Room</li> <li>• Refurbishing all existing spaces including the church foyer.</li> </ul> <p>Mike Innes updated the meeting as follows:</p> <ul style="list-style-type: none"> <li>• Simon Hygate is meeting with the architects to develop a detailed scope for Phase 2(a). Then a faculty must be obtained from the Diocesan Advisory Committee for this work. This can take time which is one of the key risks to starting in July 2020.</li> <li>• There is £633k in the RENEW fund. The team are hoping for the PCC to agree to allocating a further £200k from the Legacy Fund.</li> </ul>		

		<ul style="list-style-type: none"> <li>• The budget for Phase 2(a) ranges from £1m to £1.25m if we were to complete our “shopping list”. The team are planning a fundraising campaign to breach the difference. SH believe there is contingency built into these numbers.</li> <li>• The plan is to start on site in July 2020, but we need to generate positive public interest between now and then.</li> <li>• DN will be invited to join the RENEW Team to ensure finances are kept on track.</li> </ul> <p><b>Proposal:</b> <i>The PCC instructs the RENEW Team to move forward with the design of Phase 2(a) and communicate this to the church family.</i></p> <p><b>Proposer:</b> CS, <b>Seconder:</b> JB, <i>Carried Unanimously</i></p> <p>Mike Innes then updated the meeting on Phase 2(b), the extension:</p> <p>We have received an indication from the planning officer as to the objections from the Conservation Officer. This may not be as discouraging as first thought. The full report will be seen tomorrow at the meeting with the architects. We have not yet had our planning application refused.</p> <p>Q: Do we know yet know why the planning dept are being negative? A: The Conservation Officer does not like the intrusion to the side of the building and wants more of the green bank to remain. CHIS also don’t like it, and English Heritage also have some detailed objections.</p> <p>The team may need to enlist a planning consultant to take this forward.</p> <p>If Phase 2(a) and 2(b) are done separately, they will cost approximately £200k more than if done as a single project.</p>	Plan communication to the Church Family	RENEW Team ASAP
A 3	Budget for 2020 Paper 01	<p>DN Introduced the paper from the Finance Team, which was circulated in advance of the meeting. The paper included a end of year forecast for 2019 forecasting a deficit of £4k (against a budget deficit of £5k).</p> <p>We have a few options/decisions to make before we can agree the 2020 budget. These are mainly around how we can reduce the forecasted £49k deficit.</p> <p><b>General Fund 2020:</b></p> <ul style="list-style-type: none"> <li>• Provision (regular giving): As discussed at the October PCC meeting this has reduced during 2019 and is a concern going into 2020. There are plans to put our needs to the congregation in the new year and to teach on generosity over several weeks.</li> <li>• DN and PL recently attended “A Journey to Generosity” day – if we unlock what giving is all about then the sky is the limit!</li> <li>• We now have other ways of giving – including a contactless donations box.</li> <li>• DN noted that options to reduce our operating costs were limited, as they were mainly staffing costs.</li> </ul>	Plan teaching on generosity	PL / DN Spring Term



<b>A 4</b>	<b>PCC Dreams</b> Paper 02	<p>This paper, which was circulated in advance, set out the suggested scheduling of the 3 areas of focus in the coming year.</p> <p>A few comments on this:</p> <ul style="list-style-type: none"> <li>• RA – Can we bear in mind that there was limited time for the SWOT analysis, and so it is not very exhaustive. Each meeting will need to review this.</li> <li>• JB – are there any quick wins? There have already been areas of improvement with communication.</li> <li>• Evangelism - There is some follow up from the carol services being planned.</li> </ul>	Incorporate into PCC Agenda Planning	SC
<b>B</b>				
<b>B 1</b>	<b>Approval of minutes</b> Paper 03	The minutes of the PCC Meeting on 19 <sup>th</sup> October 2019 were approved following some amendments.		
<b>B 2</b>	<b>PCC Action Tracker</b> Paper 04	Completed actions to be removed by MP and updates provided on the rest by the next meeting.	Update Action Tracker	MP
<b>B 3</b>	<b>Other Minutes</b> Papers 05	The Standing Committee Minutes from 16 <sup>th</sup> September 2019 were noted.		
<b>B 4</b>	<b>Finance Report</b>	Nothing to add to item A 3		
<b>B 5</b>	<b>Sub group reports</b>	None		
<b>B 6</b>	<b>Paul's Points</b>	<p>PL informed the meeting that Malcolm Bourne and Mei Yen Furey had expressed an interest in filling two of the PCC's casual vacancies. These will agreed as follows:</p> <p><b>Mei Yen Furey</b> <b>Proposer:</b> PL, <b>Seconder:</b> NS, <i>Carried Unanimously</i></p> <p><b>Malcolm Bourne</b> <b>Proposer:</b> PL, <b>Seconder:</b> ME <i>Carried Unanimously</i></p> <p>PL asked the meeting to pray for:</p> <ul style="list-style-type: none"> <li>• General Synod this week as discussions continue on sexuality – a decision is expected by 2022</li> <li>• This Thursday PL &amp; Jayne Collier are attending the hearing in Newport with Nora to seek citizenship for Macmood.</li> </ul> <p>PL expressed thanks to Helena Whitwell, Jo Carter and their team for the Christmas Market.</p>	Invite Mei Yen and Malcolm onto PCC	MP
<b>B 6</b>	<b>Warden's Points</b>	GS and CS will be meeting with Rhea Fox on Wednesday to discuss her areas of ministry – she has been having a tough time navigating the changes to Wednesday Community.		
<b>B 7</b>	<b>Operations Manager's Points</b>	MP suggested moving all PCC meetings to the church so that CN can attend more easily. This was agreed.	Update church booking diary	MP
<b>B 9</b>	<b>Safeguarding Update</b>	Update on PSO Vacancy – we continue with only one officer for vulnerable adults (for a few months now), leaving Sara Wadsworth working alone. This is not ideal. PL had a suggestion and will catch up with GS after the meeting.	Option for new PSO	PL and GS

	<b>Review of the meeting</b>	Chaired well. Good timekeeping		
	<b>Next Meeting</b>	PCC Social: 9 <sup>th</sup> Dec – at Paul and Jackie’s, from 7.30pm Next meeting: Mon 27 <sup>th</sup> January, 7:30pm in Church		
	<b>Prayer</b>	NS closed in prayer. Meeting finished at 9.35pm		

**Future Meetings:** Mon 9<sup>th</sup> Dec (Social), Mon 27<sup>th</sup> Jan, Sat 29<sup>th</sup> Feb, Mon 23<sup>rd</sup> Mar,