



CHRIST CHURCH CLIFTON

We exist to change the world ... one person, one city, one nation at a time.

PCC MINUTES

Minutes of the meeting held at 7:30pm on Monday 24th June 2019

STATUS

Approved
23.09.2019
(Public)

Present	Rachel Ambler, John Butler, Alasdair Groves, Mark Ellis, Jonathan Hendry, Paul Langham, Janet Lee (Chair), Val Moore, David Newton, Mark Orriss, Mark Parsons, Tavi Price, Catherine Simmonds, Peter Smithson, Graham Stuart, David Troughton.
Apologies	Errol King, Cluff Noon, Di Noon
In Attendance	Mike Innes (item A1), Nicola Harris, Ben Perkins
Minutes	Tavi Price

Ref	Item	Notes	Action (what)	Who and by when
	Bible Reflection	JL read Titus 3 – Being gentle and compassionate with each other. The meeting then prayed with this passage in mind		
	Introduction	JL welcomed all to the meeting. Ben Perkins & Nic Harris (Trinity Students on summer placement) agreed to review the meeting	Review the meeting for Friday news	NH & BP 28 th June
A	MAIN ITEMS			
A 1	Renew Update	<p>Consultations:</p> <ul style="list-style-type: none"> PL opened by providing feedback on the two Renew Consultations held the day before the meeting (23rd June) for the church family - one after The 10 and one before The 5 gatherings. Approx. 30-40 people attended from the church family across the two meetings. A fact sheet and details of the plans were handed out. Postcards with the details of how to add comments on the Bristol Council website regarding the planning application were also handed out. PCC members were encouraged to visit the site to add positive comments. PCC members were asked to pray for the consultations for local residents being held on Thursday 27th and Saturday 29th June. <p>Accessibility:</p> <ul style="list-style-type: none"> Alice Kemp (Diocesan Disability Advisor) will be coming in August to undertake a full audit of the current accessibility arrangements. Alice will also be taken through the Renew plans to call on her expertise in this area to ensure no aspects are overlooked and every possible improvement is explored. <p>Update on Progress:</p> <ul style="list-style-type: none"> The planning application is with Bristol City Council. The next part of the process is obtain approval from the Diocesan Advisory Committee 		

		<p>and a faculty. Hoping to have all permissions returned by November.</p> <p>Renew Team:</p> <ul style="list-style-type: none"> The team are Mike Innes, Simon Hygate, Mark Parsons, Jan Tyrell, Paddy Sykes. Team to be increased as time and plans progress. Sam Wright who has shared his interest and experience of fundraising will hopefully join the team later in the year. <p>Points raised:</p> <ul style="list-style-type: none"> Boiler cost £50k but for whole church building Contingency £100k Costs included most fixtures and fittings / M&E Duration of project estimated at 43 weeks on site Faculty valid for 3 years <p>Proposal: <i>The PCC of Christ Church Clifton agrees to seek a faculty for the complete refurbishment of the lower ground level (the Crypt) together with a single-story extension and new entrance to this level on the north side of the church.</i></p> <p>Proposer: Mark Orris Seconded: Graham Stuart 15 members in attendance. <i>For: 15, Against: 0, Abstentions: 0</i> Proposal carried unanimously</p>		
A 2	Use of Legacy Fund Paper 01	<p>PL talked through the paper.</p> <p>Main Points:</p> <ul style="list-style-type: none"> The previous PCC had debated the use of the Legacy Fund on a number of occasions. The main view was that it the Lord has given us the money to invest not sit in the bank. (A few from the meeting expressed that members of the church family are also asking similar questions about the Legacy Fund). The previous PCC had also discussed PL's view that this is God's gift to manage the transition of financial shortfall as CC emerges from one season to another. View of PCC before APCM was to wait until we had a better view of what Phase 2 of Renew was going to cost. An in-depth discussion followed with the conclusion that the PCC did affirm that the Lord has given us the Legacy Fund to invest but the decision on how much to give to Renew would be discussed further at the next PCC half day (13th July). During this discussion, JB highlighted the large cash outflows in 2017/18, noting that if the proposal was approved and these outflows continued, the remaining General and Legacy and endowment funds would be gone in approximately 4 years. He requested: 		

		<ul style="list-style-type: none"> ○ A structured process to agree the amount and recipients of Legacy funding, considering options beyond RENEW. ○ The issue of a facilities manager be progressed independently of RENEW. ○ That letters marked, 'on behalf of the PCC', not be released before the PCC had been given time for review and comment. <ul style="list-style-type: none"> ● Before the July meeting, the Finance team was asked consider the proposal (2/3rd of Fund to be committed) and to review the current commitments made from the Fund, along with our need for reserves, so we as a new PCC can make a fully informed decision in July. ● GS bought this item to a close summing up that it is a question of stewardship – we can't sit on this Legacy money when people are going to be asked to give sacrificially later in the year. <p>Decision: The PCC affirmed that “the Lord has given us the Legacy Fund to invest, not to sit in the bank” but that the exact amounts are to be agreed at the next meeting.</p>	Consider financial implications of use of the Legacy Fund	Finance Team July PCC
A 3	Update on Work with older people Paper 02	<p>JL (in Rhean Fox's absent) gave an update.</p> <ul style="list-style-type: none"> ● Rhean started on 29th April and so there was no gap in provision of care between her and Nelly Davis. ● Rhean is spending her time getting to know her members with Wednesdays Community Centre taking the majority of her time. ● Lots of time also being spent on considering the implications of Renew on the Community Centre. ● The outcome is that Community Centre will move upstairs from 11th September. It will be renamed Wednesday Community. ● Bringing older members into the body of the church feeds into our vision for this area of ministry and there are hopes more will come to the midweek gathering through this change - although we need to be sensitive to those who don't want to attend. ● VM raised some H&S concerns around preparing lunches and also the light lunch suggestion and also mentioned that Community Centre was more than just sitting and chatting. JL to pick this up with VM outside of the meeting. ● Continue to pray for Rhean and encourage her when you see her. 	Discuss VM's concerns	JL ASAP
A 4	Follow up from PCC Retreat	<p>The PCC will be following up from the PCC Retreat at the next half day meeting on the 13th July, where the following will be looked at:</p> <ul style="list-style-type: none"> ● Culture shifts - MP to send out a sheet for members to indicate where we think CC is on the journey. Re-visit Paul's talk from APCM to help with this. 	Complete Culture Shifts handout	All July PCC meeting

		<ul style="list-style-type: none"> • Approve the re-worked PCC Values • Consider the PCC “dreams” and set the agenda for the rest of the year. • MP to circulate the updated results from the Belbin survey 		
B				
B 1	Approval of minutes Paper 02	The minutes of the PCC Meeting on 11 th May 2019 were approved.		
B 2	PCC Action Tracker Paper 03	Completed actions to be removed by MP, updates on outstanding items to added if appropriate	Update tracker	MP 13/07/2019
B 3	Other Minutes Papers 04, 05	The Standing Committee Minutes from 11 th March and 8 th April 2019 were noted.		
B 4	Finance Report	<p>Full half year accounts will be presented to the July PCC once the Finance Team has had chance to review them on 9th July. In the interim, MP gave brief verbal report.</p> <p>Main points:</p> <ul style="list-style-type: none"> • Accounts to 30th April show a small operating surplus based on budget-to-date. However, this masks a deficit in Provision Giving. • Some concerns about what is happening with giving this year. Aware that the needs of funding Renew might dominate the Autumn, MP and PL will be taking steps to communicate this deficit and provide an opportunity for the church family to respond during July. • The Spire Coffee Shop income has taken a significant downturn since Easter. Mike our new coffee shop manager started on 1st June and since then there are encouraging but early signs that sales are starting to pick up. A lunch menu will be introduced in July. <p>A couple of points were raised:</p> <ul style="list-style-type: none"> • Re. Spire Coffee shop - could we give current users evaluation forms e.g. what works / what doesn't / suggestions for improvements? • Re. Giving - are we providing different, enough and easy ways to give? 	Organise Giving Appeal	MP and PL July
B 5	Paul's Points	<p>PL announced that new Church Warden will be Catherine Simmonds! Glad that we have kept the gender balance.</p> <p>A discussion sprung up regarding an item not on the agenda as JB raised concerns regarding the theological direction of CC and an event being organised by Bristol Healing Rooms which was advertised via a retweet on the CC twitter feed:</p> <ul style="list-style-type: none"> • PL reported that CC are not hosting this event (it is being held at Trinity College) but after seeking guidance see no need to remove the re-tweet from our twitter feed. • JB stated he believed it was morally wrong to shepherd our people in this direction, given what he considered to be the abhorrent beliefs and practices we have previously seen from Bethel's leadership team, the lack of evidence of any real healings taking place and the recorded cases of 		

		<p>serious injury and death to some of those who believed what they were told and gave up their medication. He stated he had seen people leave Christ Church because of our previous endorsement of Bethel and did not want that to happen again.</p> <ul style="list-style-type: none"> GS suggested that it would be beneficial to look at the ministry of healing in more detail and asked if PL would be able to prepare a talk for the whole church family to fully explore what the bible teaches about this topic. <p>PL has received a letter from the Diocese regarding curacies for 2020. It is not clear at this stage whether CC will receive another curate once NS finishes his curacy.</p> <p>PL welcomed RA onto the PCC. RA wasn't able to be elected at the APCM as she had not been on the electoral roll for more than 6 months, so was co-opted at the last meeting.</p>		
B 6	Warden's Points	<p>GL welcomed CS to the role of Church Warden.</p> <p>GS reported that he gets lots of information from diocese including a report which indicates that our average Sunday attendance is going down.</p> <ul style="list-style-type: none"> Christ Church going through a period of change – change is difficult but GS is confident that it will lead to growth. <p>CS – humbled by being asked to be Church Warden and had seen many interventions to enable her to say “yes” to the role: for example having every other Tuesday off which will enable her to attend important church meetings.</p>		
B 7	Operations Manager's Points	<p>PCC Admin (forms & documentation):</p> <p>MP outlined action needed by PCC members:</p> <ul style="list-style-type: none"> Trustee eligibility declaration / HRMC Fit & Proper Persons Declaration – complete return to MP. PCC Handbook (if not at Retreat) DBS check (if not already completed) PCC - Terms of service (voluntary arrangement to spread vacancies) Safeguarding training (if not already completed) <p>Update on Lead Theft (Paper 06):</p> <p>Main points:</p> <ul style="list-style-type: none"> The DAC has agreed that the lead can be replaced with an alternative material. The church architects have suggested slate to match existing nave roof. DAC & BCC have given permission Architects tendered the works to 4 contractors Recommended cheapest contractor is Crowstep at £22,849.29 Hoping to claim £14,800 through insurance VAT to be recovered through the Listed Places of Worship Grant Scheme where applicable. 	Complete & return all relevant forms to MP	All - ASAP

		<ul style="list-style-type: none"> Finance team to consider if remaining repair costs be capitalised or absorbed into 2019 maintenance budget <p>Proposal: <i>The PCC appoints Crowstep to undertake the replacement of the stolen lead on the porches at Christ Church with slate in accordance with the tender document submitted to Benjamin and Beauchamp Architects with as much of the cost as possible recovered through the church insurance scheme</i></p> <p>Proposer: Peter Smithson</p> <p>Seconder: Catherine Simmonds</p> <p>Proposal carried unanimously</p>		
B 8	Safeguarding Update	<p>Richard Bebb has now resigned as PSO</p> <ul style="list-style-type: none"> PL has spoken to him and expressed his thanks There is a potential male successor – currently talking with Sara Wadsworth <p>Proposal: <i>Vote of thanks to Richard Bebb</i></p> <p>Proposal carried unanimously</p>		
	Review of the meeting	<p>Chaired well. Well planned agenda.</p>		
	Communication	<p>No confidential items.</p>		
	Next Meeting	<p>Saturday 13th July 9.30am, Church</p>		
	Prayer	<p>JL closed in prayer. Meeting finished at 9.30pm.</p>		

Future Meetings: Sat 13th July, Mon 23rd Sept, Sat 19th Oct, Mon 25th Nov, Mon 9th Dec (Social)