



CHRIST CHURCH CLIFTON

We exist to change the world ... one person, one city, one nation at a time.

PCC MINUTES

Minutes of the meeting held at 9:30am on Saturday 23rd March 2019

STATUS

Approved
11.05.2019
(Public)

Present	Alex Creavin, Errol King, Paul Langham, Janet Lee, Sian Lowe (chair), Val Moore, David Newton, Di Noon, Mark Orriss, Mark Parsons, Catherine Simmonds, Peter Smithson, Graham Stuart, David Troughton, Sara Wadsworth.
In Attendance	Chris Whitwell, Ruthy Lillington, Jan Tyrrell, Emelye Chanot (for item A1) Mike Innes (for item A2)
Apologies	David Daniels, Ryan Langdon, Andrew Macpherson, Cluff Noon, Neil Shepherd
Minutes	Tavi Price

Ref	Item	Notes	Action (what)	Who and by when
	Bible Reflection	PL lead a reflection on Matthew 9:20, particularly v 21 – “she said to herself if only I touch his cloak” What do we need from Jesus? What are our “if only” needs? The meeting spent some time in quiet, thinking of those particularly on our hearts including Cluff.		
	Introduction	SL welcomed the meeting, with a special welcome to AC! PS volunteered to review the meeting.		
A	MAIN ITEMS			
A 1	Transition Journey Paper 01	Chris Whitwell, Ruthy Lillington, Jan Tyrrell and Emelye Chanot joined the meeting for this item. Chris Whitwell shared an update on his personal journey and what God is doing in Tuesday Community. This followed on from his last visit to the PCC in November 2018. God is challenging Chris to let go of some of his role and to raise up new leaders. The timing of training for ordination has also become clearer with the plan now to delay until Sept 2020. Tuesday Community is a mix of 20’s/30’s and students. They recently had a weekend away taking c.100 young adults to Hill House. God is growing the community in various ways. The structure and format has changed from a weekly central meeting with smaller groups to one where small groups now meet in homes for 3 weeks out of 4. This has enabled leaders to lead, new people to join and groups to multiply. Currently there are 11 small groups, which includes 3 student groups, led by 28 leaders. A large part of Chris’ role is supporting these leaders. PL added that Chris’ work reflects the vision of investing in small communities, encouraging a mid-sized		

		<p>community, leadership development, wholeness and spending time with individuals.</p> <p>Q: PS – do you have a mentor? Is someone supporting you outside of Tuesday community? A: Other than PL – not really at the moment – was spending time with Jill Garfit and Lee Barnes – took on board that he may need to be in contact with Lee again.</p> <p>Q: DN – any observations about the other small communities that meet (outside of Tuesday community). A: Tuesday Community have a multiplication model – it’s not static – always changing and growing – and have found that works for them.</p> <p>Q: how does Tuesday Community link with the rest of the church? A: They don’t want it to be an isolated group. This is one of the reasons they moved their small communities out into homes, trying to encourage them to attend the gatherings. [Ruthy added that a main portion of her leaders on a Sunday morning are from this community]</p> <p>Q: AC – is there a plan for integrating these groups into groups with more diverse age ranges and life experience? A: not sure how to do this right now – but it has already evolved with many married couples and those with children and those in late 30’s.</p> <p>GS – we commend the work you are doing – raising up leaders behind you – not leaving a vacuum.</p> <p>SL – a huge thank you for the work you are doing</p> <p>Ruthy Lillington, Jan Tyrell and Emelye Chanot shared exciting opportunities within the Children’s and Families Ministries, picking up from Ruthy’s visit to the PCC in November.</p> <p>The overwhelming mental well-being concerns of children has long been on Ruthy’s heart. Since November others have come forward offering outreach to schools in different ways. This has confirmed Ruthy’s own thoughts and our vision of a Heart for the City.</p> <p>The need is overwhelming. Ruthy recently heard the phrase:</p> <p><i>All our children need is a good listening to!</i></p> <p>Ruthy introduced TLG (Transforming Lives for Good) at the November meeting so the meeting watched a small clip from TLG that showed the impact of their trained coaches who spend time with one child for one hour a week for a year. 97% of children feel more hopeful after spending time on this programme.</p> <p>Jan Tyrell has known about TLG for a while; her daughter works as a SENCO in an inner city school. The government is not providing resources to deal with children’s emotional and psychological needs, with some children getting excluded at 7, 8 or 9. TLG have developed The Early Intervention Program. They partner with a church to train up volunteers. There is an initial partnering fee of £600 and an ongoing maintenance fee of £70/month.</p>		
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		<p>JL – raised the point that the money is already available in the “heart for the city” budget.</p> <p>Q: are we hoping to enable people within the church community to become coaches. A: yes, we start small with partnering with one school and then one child at a time.</p> <p>Ruthy wants to be involved in this but it will have implications on her current working hours – she is seeking additional employed help to take some admin work off her to enable this area to grow.</p> <p>Emelye has offered to give 15hrs of her own time (at no cost to CC) to this – she feels God has called her to stop working as a primary school teacher. She has been involved in schools and church over the past 10 yrs especially in Christmas and Easter Experience. Recently schools have been asking “what else can you do?”, “can you come again?” She wants to be able to say “yes” and to step into what God is putting before her. Emelye said that she isn’t 100% sure what this will look like yet but wants to be under the authority of Christ Church leadership and to be supported.</p> <p>Ruthy summarised by saying that this is simply answering the call that Bristol Schools Connection has been asking (through the work that Jane Gillis has been doing).</p> <p>The meeting thanked Ruthy, Jan and Emelye for coming and for their obedience in listening to God’s call. The proposal for more hours to support Ruthy was discussed later in the meeting but the meeting informally agreed the TLG partnership proposal as money is available now.</p>		
<p>A 2</p>	<p>Renew Paper 02</p>	<p>Mike Innes joined the meeting for this item.</p> <p>MP showed the meeting the current plans for Phase 2 of Renew. These are draft plans and Jan Tyrell will be bringing together users of the Crypt to help refine them.</p> <p>Chronology:</p> <ul style="list-style-type: none"> • Planning Dept – have given a positive response to our pre-app. This is a great answer to prayer. • Architects are developing the plans further and they will be presented at the APCM. • Quantity Surveyor to provide draft budget next week. • A fundraising strategy will be developed over the summer. • Jan Tyrell offering her time to do comms for this stage of consultation. • Paddy Sykes has offered to be an ambassador for the project. • Need to identify a wider set of people to support the project. • Planning application will be submitted in early May. This will then take 8-12 weeks to be processed. • We hope to have planning permission by September. <p>We need to develop our Statement of Need outlining why we need to do what we are proposing and a Statement of significance, recognizing that CC is a national building of significance and showing how that</p>		

		<p>although the plans will “harm” the building (all changes will harm the building from a historic perspective) it is justified.</p> <p>We also need to get the local community on board and Mike is going to be speaking to Clifton College to see if there is anything they can do to help.</p> <p>We are not aiming to create a lovely building for the sake of it but one that helps us fulfil our vision.</p> <p>MP introduced the Terms of Reference for a new Renew Client Team.</p> <p>Proposal: The PCC approves the Terms of Reference for a Renew Client Team with delegated responsibility for all aspects of the development, promotion and implementation of Phase 2 of the Renew Project (the complete refurbishment of the Crypt including the new entrance extension and any enabling works needed in the main church).</p> <p>Proposer: PS Seconded: DN <i>Proposal carried unanimously</i></p>		
	<p>Actions arising out of A1</p>	<p>The Meeting returned to the actions arising out of A1, which were delayed to allow Mike Innes to participate in A2 and then leave.</p> <p>PL recapped the legacy and transition conversations we have had at previous meetings. His desire would be to commit £150k of legacy money to support our paid leadership over next 10 years and to use some of that money to fund someone to support Ruthy – as children’s pastor in waiting / admin support.</p> <p>The meeting then returned to the Children’s and Families ministry proposals:</p> <p>GS: raised the point of making sure the job descriptions for both Chris and Ruthy match up to what they are actually doing.</p> <p>With Emelye Chanot offering 15 hrs for free, should the PCC agree to offer line management and a formal place within the leadership structure? MP stated that there is already a volunteer agreement in place, which could be used for Emelye and would address these points.</p> <p>AC had time to think whilst she was bed-bound. She had composed a long email to PL and MP (that she didn’t send) about whether our mission is to children? Then when she saw what was on today’s agenda and felt encouraged.</p> <p>Proposal (1): Accept Emelye Chanot’s offer of 15 hours of unpaid work and provide her with the necessary voluntary agreement to recognise this.</p> <p>Proposer: VM Seconded: JL <i>Proposal carried unanimously</i></p> <p>Proposal (2) Launch and fund a partnership with TLG.</p> <p>Proposer: VM Seconded: CS <i>Proposal carried unanimously</i></p>		

		<p>Proposal (3): In principle are PCC willing to support through the Personnel Team the provision of a colleague for Ruthy (2 days a week). If approved the Standing Committee / Personnel Team will bring back a detailed proposal to employ a part-time support role to a future meeting.</p> <p>Proposer: CS Seconded: AC <i>Proposal carried unanimously</i></p> <p>PL gave the meeting the following statistics: There are 15,000 parishes in Church of England</p> <ul style="list-style-type: none"> • 680 of these are connected with 25 or more children • Only 30 parishes are connected with 100+ children - of which we are one. <p>Q: MO – where do the Hills fit in with Family Ministries? A: they continue to support parenting, marriage courses and marriage prep. But Katharine’s role is expanding and just doesn’t have the time to commit to this area as well.</p>	<p>Proposal to be brought back to PCC to employ a part-time worker to support Ruthy</p>	<p>Standing Committee / Personnel Team</p>
<p>A 3</p>	<p>Associate Vicar</p>	<p>PL posed the question: after three rounds of interviews, without making an appointment, what is God saying? PL outlined three options:</p> <p>1) Don’t have a AV</p> <p>In which case we could:</p> <ul style="list-style-type: none"> • Carry on paying our Parish Share <i>or</i> • Reduce our Parish Share and use the savings to pay for other roles instead of an AV <p>2) Keep AV role</p> <p>In this scenario we would re-advertise the role:</p> <p>3) Ask “Is the AV already with us”?</p> <p>PL outlined a dream given to the Core Team by a member of the church family: We were facing a very difficult river to cross and we were lobbing in stones to build a way across. The dream shifted and we noticed that downstream a bridge had already been built. We need to be looking for that bridge.</p> <p>PL explained the national scene. The pool of potential AV’s is shrinking as suitable candidates are being asked to lead resource churches (like HTB church plants). The number of clergy overall is also falling. Even Redland Church has been unable to appoint a Vicar and are now trying for the third time. Churches are now looking to internal candidates for key appointments.</p> <p>In the discussion that followed, a number of confidential comments have been removed from the public minutes.</p> <p>Q: SW – can this post be fulfilled by a lay person? A: not if funded by the diocese.</p> <p>Q: GS – if we say “no” to an AV now can we get one in the future? PL – I think we would struggle to re-instate the post.</p> <p>DN – need to look at all the roles holistically to make sure all roles are filled to cover all the needs.</p>		

		<p>CS – noted Tim Meathrel’s legacy of growing our people from within. We have heard this from Chris & Ruthy this morning.</p> <p>MO: Interviews for AV had no lay elected member present – going forward it would be good for this to happen.</p>		
A4	Annual Report and Accounts Paper 03	<p>Approval of the Annual Report and Accounts for presentation to the APCM</p> <p>DN outlined that the accounts have not changed from the underlying picture presented to the January meeting. This report sets it out in the framework required by the Charity Commission.</p> <p>Q: DT: Achievements section – could this be framed around the vision?</p> <p>Q: VM: Homeless and older people not mentioned – MP stated that all ministries were asked to contribute but not all did.</p> <p>Proposal: to adopt these accounts to present to APCM</p> <p>Proposer: GS</p> <p>Seconded: MO</p> <p><i>Proposal carried</i></p>		
A5	APCM	<p>Update on PCC Vacancies</p> <p>Standing down: SL standing down as Church Warden, AC and AM standing down from PCC, SW and DD come to the end of their 6 yr terms. DT is still considering.</p> <p>Therefore, at the APCM there will be 9 or 10 vacancies,</p> <ul style="list-style-type: none"> • 1 person going to stand from Tuesday Community • 2 or 3 others have been approached. <p>SW has offered to support anyone thinking of standing.</p> <p>EK: informed the meeting that he is on the ordination route – it has been a really interesting journey - wants to explore ordination route rather than lay ministry. Hoping to attend a BAP (Bishops Advisory Panel) in June or July this year. He is getting confirmed on 8th May. He would appreciate prayers and support. He is doing a placement in St Martins in Knowle for the next couple of months.</p> <p>Proposal: PCC note of support: pursuing a change a vocation for EK from lay ministry to ordination.</p> <p>Proposer: PL</p> <p>Seconded: JL</p> <p><i>Carried unanimously</i></p>		
B				
B 1	Approval of minutes Paper 04	The minutes of the PCC Meeting on 28 th January 2019 were approved.		
B 2	PCC Action Tracker Paper 05	<p>PS – noted that we do need to keep the action tracker updated</p> <p>VM - lone working policy is still needed</p>		
B 3	Other Minutes	The Standing Committee Minutes from 14 th January and 11 th February 2018 were noted.		

	Papers 06, 07			
B 4	Finance Report	Nothing more to add to item A4.		
B 5	Paul's Points	Tabi Wallington (former employee) - her husband has gone through his BAP and moving to Trinity – might be able to do his placement at CC.		
B 6	Warden's Points	<p>GS:</p> <ul style="list-style-type: none"> • Thanked SL (this being her last meeting) for all her hard work support. • God is shaping this church – melt and moulding us – being obedient to it. • Listening to what we have heard today is very encouraging and is exciting <p>SL:</p> <ul style="list-style-type: none"> • It has been great being part of a leadership that listens to God 		
B 7	Operations Manager's Points	<ul style="list-style-type: none"> • Update on electoral roll – the new roll currently stands at 284 (previously at 440). We need to encourage and use our influence to get people to sign up. • There have been four staff appointments to organise since Jan. MP explained the process to ensure there is a good understanding that CC use a very robust selection and interview process, especially when there are internal candidates. • Mark sat on another church interview board and it gave him confidence that ours is rigorous and robust. • JL – stressed that the knock on effect on Mark's time has been huge. • DN – PCC to be Mark's advocate to wider church. 		
B 8	Safeguarding Update	PSO Vacancy – a male adult is required as Richard Bebb would like to stand down. CL volunteered straight after the last meeting but due to his recent health concerns we might need to re-look at this.		
	Communication	<p>DT – said that meeting has been chaired beautifully – and has been throughout SL's time as Chair.</p> <p>PS to provide the review of the meeting</p>		
	Confidentiality	A number of discussion points in item A3 is to remain confidential.		
	Next Meeting	Friday 10th May (evening) and Sat 11th May (day) – venue and details to follow.		
	Prayer	The meeting gathered round those standing down and prayed our thanks and blessing upon them.		

Future Meetings: Sat 23rd Mar, 10th – 11th May (Weekend), Mon 24th June, Sat 13th July