



CHRIST CHURCH CLIFTON

We exist to change the world ... one person, one city, one nation at a time.

PCC MINUTES

Minutes of the meeting held at 7:30pm on Monday 28th January 2019

STATUS

Approved
23.03.2019

Present	David Daniels, Paul Langham, Janet Lee, Sian Lowe (chair), Andrew Macpherson, Val Moore, David Newton, Cluff Noon, Di Noon, Mark Orriss, Mark Parsons, Neil Shepherd, Catherine Simmonds, David Troughton, Sara Wadsworth. Mike Innes joined the meeting for item A1
Apologies	Errol King, Ryan Langdon, Peter Smithson, Graham Stuart
Minutes	Tavi Price

Ref	Item	Notes	Action (what)	Who and by when
	Bible Reflection	SL welcomed members to the meeting and read from Proverbs 2:1-11 – Moral Benefits of Wisdom. Looking at the vision: one person, one city, one nation at a time – but we need to start with ourselves. The meeting spent some time dwelling in the passage and in prayer.		
	Introduction	JL gave an update on Alex Creavin – keep praying for restoration of good health and for her twins, who are both suffering with colic.		
A	MAIN ITEMS			
A 1	Renew Update	<p>Mike Innes joined the meeting for this item and gave an update on the Renew Project.</p> <p>Of all the iterations he has seen he thinks the latest plans are the most likely to succeed.</p> <p>MP talked through the plans for the refurbishment of the crypt area and the proposed view of the new entrance from Clifton Park.</p> <p>A few questions were raised:</p> <ul style="list-style-type: none"> • Size of kitchen – some concern it was too small • Lift location • Disability access – will this be factored in? <p>Mike responded saying that he understood there would be questions but at this stage it is a high level plan that we can achieve but the lower level details will be expanded during user consultation.</p> <p>Next steps:</p> <ul style="list-style-type: none"> • Pray that the pre-app with Bristol City Council comes back in a timely manner and is positive. • There will be a month allowance between receiving the pre-app and submitting full plans (hoping March). • Approval can take up to 12 weeks. 		

		<ul style="list-style-type: none"> Fundraising - but this can't start until the church understand the why and how. Terms of reference for a Renew Implementation Team to be brought to next meeting – MP proposed Mike Innes to be chair. Members to have specific skills including key roles of communication and finance. Need for transparency and accountability. MP to provide a summary of progress in the Friday email including the need for prayer specifically for the Conservation Officer's decision – that it comes quickly (as well as positive) as this is currently holding up the process. <p>Costs</p> <ul style="list-style-type: none"> £700k currently in the Renew Fund. Costs are currently estimated at c.£700k plus 20% fees (c.£140k) then a contingency will be needed to cover other renovations and work currently not in scope that should be done at same time (eg new boiler). £1.5m – a guide for the whole project costs. MP and Mike are meeting with the architect in early February to finalize the plans so more detailed costings can be prepared. 	<p>Prepare Terms of Reference for Renew Implementation Team</p> <p>Summary for Friday Email</p>	<p>MP Feb PCC</p> <p>MP 01/02/19</p>
A 2	<p>Transition – Seniors Ministry Paper 01 (a) (b)</p>	<p>JL talked through a paper prepared by Nelly Davis outlining her work as Senior's Minister and a Role Profile, which has been prepared by the Personnel Team for the appointment of her successor following her retirement at the end of April.</p> <p>Highlights:</p> <ul style="list-style-type: none"> Proposal 22.5 hours a week. Some hours on Tues and Weds. Active Christian faith needed as spiritual care is crucial. Loneliness is such a concern and makes visiting a vital component of the role. VM raised concern over number of contracted hours – are they too low? JL responded saying that Nelly had clear boundaries but agreed to monitor and review once new person was in post. MP noted that the 2019 budget only allowed for a like-for-like role. <p>Proposal: The Role Profile for Pastor for Older People is approved with recruitment to begin asap.</p> <p>Proposed: Janet Lee</p> <p>Seconded: Neil Shepherd</p> <p><i>Proposal unanimously carried</i></p>	<p>Recruit new Pastor for Older People</p>	<p>MP, JL and SC asap</p>
A 3	<p>Finance – 4th Qtr Management Accounts</p>	<p>The provisional end of year Management Accounts for 2018 were reviewed. DN is in the process of preparing a short statement via video to go on the website and will</p>		

	Paper 02	<p>also give a 5min presentation at each Gathering this coming Sunday.</p> <p>Management Report:</p> <p>Two main messages:</p> <ol style="list-style-type: none"> 1. How the income and expenditure has gone in 2018: Budget looked for £405k in provision giving, year ended with £409k (included £20k in one off giving). Significantly, for 2018 there were new givers and increased givers every month including December. 2. Increased need for 2019 – will be encouraging everyone who is currently giving to increase where possible and if not yet part of Provision to think about starting. <p>Other messages:</p> <ul style="list-style-type: none"> • Praise God – 2018 was very encouraging. • A couple are keen to help with producing video clips for communications such as these. • Net surplus for 2018 will be around £7k (to go into General Fund). • MO asked if we can ensure giving forms are available at the InfoHub following DN presentations. 		
B				
B 1	Approval of minutes Paper 03	The minutes of the PCC Meeting on 26 th November 2018 were approved.		
B 2	PCC Action Tracker Paper 04	This was noted.		
B 3	Other Minutes Papers 05	The Standing Committee Minutes from 12 th November 2018 were approved.		
B 4	Finance Report	Covered in A3 above.		
B 5	Paul's Points	Update on the AV post – PL is confident that we will have a strong shortlist, including someone from New Zealand. PCC members will have an opportunity to meet candidates over lunch on Sunday 24 th Feb. Formal interviews: Monday 25 th Feb.		
B 6	Warden's Points	SL shared that she and Matt recently attended a conference by organisation <i>Transform our world</i> (North East) in Sunderland. 50 people attended. They were very 'normal' people but God has given them influence to make extraordinary changes. The president of the organisation is Ed Silvoso (author of Ekklesia). SL encouraged the meeting to have a look at their website. Be inspired – it begins with the healing of our hearts – God has already done it all it just takes us to step in and Partner with him.		

B 7	Operations Manager's Points	<ul style="list-style-type: none"> Update on the PCC Elections: APCM coming up in April. Possibility of 10 new people to be elected onto PCC. Areas that would be good to be represented are Risk management / Personnel / Renew. PCC need a broad range of skills/age/gender – please raise the profile of the elections – if you know someone suitable speak to PL or MP before asking just in case they are already being asked to lead in another area of ministry. (PL thanked those who are going to continue to serve on PCC). Electoral Roll – this year everyone will automatically come off and everyone will then need to sign up again (happens every 7 years). MP is looking into the possibility of registering on-line as well as form based (min age 16). Spire Coffee Shop – Hannah Parsons is moving onto a new role. Prayer needed for a good replacement. Timescales are quite short. Being advertised on website / social network connected to the Spire and other churches. Targeted to Christian audience but post doesn't necessarily need to be filled by a Christian. 		
B 8	Safeguarding Update	Richard Bebb is standing down from his role as Parish Safeguarding Officer for Adults at Risk at the APCM – we therefore need another male to take on this role. SW will be standing down from PCC in April, leaving the PCC with no PSO's as members – unless Richard's replacement is elected. DD commended the work Sara has given in this role within the PCC.	Recruit new PSO	SC April 2019
	Communication	As mentioned above PL suggested a larger communication needed following tonight's meeting including Renew and Nelly's appointment – MP to write it.		
	Next Meeting	Monday 25th February, 7:30pm, Linden Gate		
		With many items tonight needing prayer for positive outcomes SL suggested spending the final 10 minutes of the meeting in prayer.		

Future Meetings: Mon 25th Feb, Sat 23rd Mar, 10th – 11th May (Weekend), Mon 24th June, Sat 13th Jul