



CHRIST CHURCH CLIFTON

We exist to change the world ... one person, one city, one nation at a time.

PCC MINUTES

Minutes of the meeting held at 7:30pm on Monday 24th September 2018

STATUS

Approved
20.10.2018
(Public)

Present	Sian Lowe (Chair), Janet Lee, Errol King, Mark Parsons, Diane Noon, David Daniels, Val Moore, Sara Wadsworth, Adam Marriott, Brendan Biggs, David Newton, Paul Langham, Andrew Macpherson, Neil Shepherd, Mark Orriss, Erica Bebb, Richard Bebb, Catherine Simmonds (arrived during Finance report)
Apologies	Cluff Noon, Peter Smithson, Kevin Stone, Graham Stuart, David Troughton, Alexandra Creavin
Minutes	Tavi Price

Ref	Item	Notes	Action (what)	Who and by when
	Bible Reflection	Neil led a reflection from Matt 22:32-40 How we use what God has given us – where are we at with worshipping God with our heart soul and mind? The meeting then prayed for the meeting and particularly for Alex’s health and pregnancy.		
A	MAIN ITEMS			
A 1	Staff Input	<p><u>Erica & Richard Bebb</u></p> <p>Erica gave the meeting an overview on the all the various activities from the Creatives Full Expression Group.</p> <p>Headlines:</p> <ul style="list-style-type: none"> • Creativity is in all our DNA • The arts express our feelings and our humanity • Our faith is based on narrative - stories • Exciting and encouraging outreach at the Colston Hall – creative arts and challenges in society. Most recent event – “Looking back – where now?” <p>Question from the meeting – What does success look like? (David Newton) – various answers from Erica and other members at the meeting - a place of sanctuary for those involved, a place where they feel comfortable. Connection and community of shared interest in a safe environment. The group will grow organically – foundations being laid. Creatives have not had much opportunity in the usual church setting to express themselves.</p>	Erica asked if one or more member of the PCC could attend one of their events and be able to give feedback.	PCC members to consider
A 2	2nd Quarter Financial Report Paper 01	<p>Management Report to 30th June 2018</p> <p>DN – Regarding Paper 01 Finance report – black type is what was provided for the July PCC that didn’t take place and the red type is anything new from that date to now</p>		

		<p>Headlines:</p> <ul style="list-style-type: none"> • Management report – broadly on track • Giving Tracker to 31st August 2018 - DN highlighted the work MP has been doing by looking closely at regular giving – people coming and going – forecasting is not necessarily any easier, but the information does enable us to react to what is currently happening. Overall picture – we are currently shy of the target set for the year. Overall deficit from giving budget is currently projected to be £5k. • Coffee Shop Update – chart within the report shows income per day. Pattern is showing it is growing. Not at breakeven point per day yet. Aim was to break even by the end of the year. Target for 2019 – no church subsidy needed. Average for September £112, but a couple of days over £200 – really encouraging as shows it is possible to hit the £150 per day point. <p>PL gave two comments on the giving element: 1) Frustrating that the positive impact of people joining and giving is being cloaked by people leaving. 2) What can we do to encourage those not yet giving to give? Various discussions were had about how to encourage those who are currently not giving – should a letter be sent to just those currently not giving or everyone? AM shared his concerns about targeting just those not currently giving. DD – raised the point that we should be encouraged about where we are. Trust God that we are doing the right thing. Conclusion was that PL & MP will put some words together and write a letter to all the people on the electoral roll, including an encouragement to watch the video of Paul’s sermon at the 10 on 23rd Sept. Comments on the Spire Coffee Shop: DD suggested that we allocate some of the legacy fund money to the Spire coffee shop for 2019 to encourage the team and give them confidence to move forward. JL – Spire coffee shop was full this morning. The money for the Spire is for evangelism, outreach not just coffee – this is a ministry that is reaching the community! Thanks was given to DN, MP and the Finance Team.</p>	<p>Letter to be drafted to members of CC</p>	<p>PL/MP ASAP</p>
<p>A 3</p>	<p>Use of the Legacy Fund Papers 02, 03</p>	<p>Agreeing as a leadership team - what this legacy fund is for. What is God saying to us and what we should be using it for?</p> <p>The meeting broke into small groups to review the paper (Paper 02) that MP had prepared and sent to the members before the meeting.</p> <p>The groups then fed back to whole group.</p> <p>Lots of discussion and questions followed. Some examples: how can we decide with Renew still unclear?</p>		

		<p>Not all should be kept for a rainy day - but what if? therefore some should go into reserves. We need wisdom on how to decide – it is a blessing that the legacies are not restricted – can use it for all the options – need some vision. How do you strategically spend? Plan associated with the vision – want to spend it now.</p> <p>PL summarised – sense of achieving balance and a sense for growth and excitement.</p> <p>PL, MP and the Core Team will do more work on this and bring back proposals to the October PCC.</p> <p>Proposal: Christ Church Foyer Refurb – paper 03</p> <p>PL took questions on his paper that request to release up to £10,000 of legacy funding for renovations to the foyer and for some banners in the church interior.</p> <p>How much of the Foyer refurb would be impacted by Renew? PL answered that the Renew project would have minimal impact to the proposed foyer renovations</p> <p>MP mentioned that there is a mini-project going on in the background to improve lighting in the main interior of the church and that a scaffold tower would be needed so they propose that the banners being suggested to visibly display our vision could be hung at the same time to save on costs.</p> <p>JL proposed to move ahead to cost out the refurb</p> <p>DD - seconded</p> <p>Proposal passed – Unanimously</p>	<p>Develop proposals for use of the Legacy</p>	<p>PL/MP Core Team</p>
			<p>Bring back detailed proposals / costs to PCC</p>	<p>PL / MP</p>
A 4	Pastoral Care Paper 04	<p>CONFIDENTIAL</p> <p>A confidential item has been removed from the public minutes.</p>		
B				
B 1	Approval of minutes Paper 05	The minutes of the PCC Meeting on 25 th June 2018 were approved with no amendments.		
B 2	PCC Action Tracker Paper 06	No updates		
B 3	Other Minutes Papers 07, 08, 09, 10, 11	<p>The Standing Committee Minutes from 30th April 2018 and 9th July were noted.</p> <p>A report from the Coffee Shop Manager was noted.</p> <p>A report from the Facilities Management Transition Team was noted.</p> <p>A report from the Personnel Team was noted – MP mentioned that they have started to look at line management & structure – in the past there were 6 members of the clergy and now we have just 3. Office staff are under a lot of pressure. Please pray for the staff and other support members as much as possible.</p>		
B 4	Finance Report	None.		

B 5	Paul's Points	<p>Errol King has met with both PL and the relevant Diocesan Officer for Licenced Lay Ministry (LLM) and has their support in pursuing this sense of vocation. The next step requires a PCC mandate:</p> <p>Proposal: The PCC of Christ Church with Emmanuel Clifton recommends that Errol King goes forward for LLM training – VM proposed, DD seconded - unanimous approval.</p> <p>Brendan informed the meeting that after 7 years on CC PCC he is stepping down. He has been serving as a Diocesan Synod member. He has also been a regular member of All Saints Clifton and would like to offer his experience and influence to their PCC. He stressed that he and his family will remain part of CC – and is 100% behind the vision.</p> <p>PL expressed his thanks on behalf of the meeting to BB saying that he had been an exemplary member of the PCC – “whenever you speak it is thought through – some very timely inventions with loyalty”. The meeting said a big thank you to Brendan.</p> <p>On 27th November the new bishop will be entertained in the Spire if you would like to come along.</p>		
B 6	Warden's Points	<p>SL gave the members a heads up regarding the issue of how much time PL is spending on admin and emails and the ever-growing need for PA – please prayerfully consider this – a proposal will be brought to the next meeting.</p>		
B 7	Operations Manager's Points Papers 12, 13	<p>Work required inside the Spire: a 5-year survey of the building was carried out – birds are getting into the bell tower. 50 bags of guano and carcasses were removed in the last 2 weeks! The steeplejacks have given two options – the cheaper option of galvanised steel netting (£6,575) is adequate for now. The PCC approved this expenditure.</p> <p>Fire Evacuation Recommendations – members were asked to note the report. Another drill will happen in the Autumn – with work to be done prior to it happening to train the welcome teams and kids teams.</p> <p>Thanks was given by PS for getting this sorted.</p>		
B 8	Safeguarding Update	<p>Appointment of new Parish Safeguarding Officer for children to replace Graham Stuart – Dr Valerie Groves has agreed to take on this role. GS has agreed to remain in the background if needed. The meeting approved the appointment.</p>		
	Review of the Meeting	<p>SL Chaired brilliantly! Timing has worked well Nothing felt rushed despite the amount to cover.</p>		
	Conflicts of Interest	<p>None.</p>		

	Confidentiality	A4 (Pastoral Care) – notes of discussion to be removed from the public minutes.		
	Communication	AM agreed to give his overall summary of the meeting	Email to be sent to MP/ Church office	AM 28/09/2018
	Next Meeting	Saturday 20th October, 9:30am in the Church		
		The meeting closed with prayer led by DD.		

Future Meetings: Sat 20th Oct, Mon 26th Nov, Mon 10th Dec (Social), Mon 28th Jan, Mon 25th Feb, Sat 23rd Mar