



CHRIST CHURCH CLIFTON

We exist to change the world ... one person, one city, one nation at a time.

PCC MINUTES

Minutes of the meeting held at 7.30pm on Monday 19th March 2018

STATUS

Approved
25.06.2018

Present	Brendan Biggs, Alex Creavin, David Daniels, Derek Hadden (Chair), Ryan Langdon, Janet Lee, Sian Lowe, Adam Marriott, Val Moore, Cluff Noon, Di Noon, Mark Orriss, Mark Parsons (Minutes), Neil Shepherd, Peter Smithson, David Troughton, Sara Wadsworth
Apologies	Erica Bebb, Alice Denyer, Jill Garfitt, Andrew Macpherson, Kevin Stone, Graham Stuart

Ref	Item	Notes	Action (what)	Who and by when
	Introductions and Bible Reflection	<p>NS led a reflection on Psalm 23, which built on Paul Sankey's talk at Christ Church on 18th March. He focused on Paul's three points:</p> <ul style="list-style-type: none"> • A place of rest, peace and restoration • A place of preparation for the next thing • A place for Jesus (house of the Lord) <p>The meeting spent time praying for people in these three areas.</p>		
A	MAIN ITEMS			
A 1	Christ Church Preschool	<p>DH welcomed Jayne Collier to the meeting to speak about Christ Church Preschool.</p> <p>Jayne shared how she joined the Preschool team in 2007 for 6 weeks ... but never left. Today, Preschool is open every day from 9am to 3pm and serves 31 children from 28 families. 34% have English as an additional language, 45% were part of Toddlers and 92% go on to Christ Church Primary School. This means that 1/3rd of the families at Preschool have been in contact with us for more than 5 years. 6 of the families are Christian, 4 are Muslim. The number of vulnerable families is increasing. Increasing Bristol City Council is asking preschool's like ours to take on additional work, as funding cuts bite.</p> <p>The challenge for Preschool is how to add the "extra value" that makes the difference for the Gospel. Jayne asked for:</p> <ul style="list-style-type: none"> • More prayer from CC • More links with CC families ("it would be great if the new Associate Vicar had pre-school children!") • Greater links with the wider families ministry at CC 		
	Thanking Derek	<p>The meeting paused at this point in recognition that this was Derek Hadden's last meeting as Warden. Members expressed their thanks for all Derek had contributed to the life of Christ Church and prayed for Derek and Sue as they prepare to leave Bristol and move to Exeter.</p>		

<p>A 2</p>	<p>Vision and Giving Presentation</p>	<p>PL and MP summarised the work on the vision to-date through a PowerPoint presentation and then a draft booklet for distribution at the APCM. This booklet was circulated at the meeting.</p> <p>The vision is formed in response to a series of questions:</p> <ul style="list-style-type: none"> • Why are we here? • How will we do this? • What is our part? • Where does this happen? • How can I help turn vision into reality? <p>PL noted that the “What is our part?” section consists of three permanent emphasises (Heart for the Individual, Heart for the City and Heart for the Nations) and three strategic priorities for the next couple of years (Small Communities, Wholeness and Leadership).</p> <p>A question for clarification was asked regarding the strategic priority of Wholeness. PL explained that this was not as “conceptual” as it first seemed, but had real practical outworking.</p> <p>The booklet was favourably received by the PCC.</p> <p>PL explained that the presentation at the APCM will be both verbal and visual and will be followed by a series of short videos outlining the vision in more detail.</p> <p>A draft letter for church members, was also circulated at the meeting. This letter formed an invitation to the APCM and a brief outline of the financial position of the church with an invitation to give. The intention was to distribute this letter by email in advance of the APCM.</p>	<p>Prepare presentation for APCM and letter to the church family in advance of the meeting</p>	<p>PL & MP For the APCM</p>
<p>A3</p>	<p>Use of Legacy Funds</p>	<p>PI introduced this item by sharing the view of the Standing Committee which discussed this at its last meeting.</p> <p>The Standing Committee’s view is that the legacy funds should be seen as God’s provision for a transition fund to allow Christ Church to transition into the church God is calling us to be. But the Standing Committee also felt that the costs of Renew Phase 2 should be known before committing to any spending from the legacy funds.</p> <p>DH asked PCC members for their views.</p> <ul style="list-style-type: none"> • AC shared a sense that the legacy should be spent across all the vision areas, and not just on Renew. This would ensure that we are trusting God for funding for Renew and that the church family is behind it. • PS asked if the costs of operating activities and ministries when the building is out of action have been factored into the Renew costs. MP replied that the Renew costs were not detailed to that degree yet, but they were aware of the need to do this. • <i>[Confidential comment removed from the public minutes]</i> • DD agreed with spending the money but stressed the importance of living within our means. 		

		<ul style="list-style-type: none"> DT stressed that our vision is the key to uncocking the purpose of the legacy funds. <p>The meeting was challenged to commit this question to prayer.</p>	Commit to praying over use of Legacy Funds	ALL
A4	Facilities Management Paper 00	<p>PS introduced this item by referring to a paper which he had produced that had been circulated to members earlier that day.</p> <p>The paper was the result of some initial work by the group formed following the February PCC, but was not yet complete. Specifically the sub-group looking into building repairs and maintenance had not yet met.</p> <p>However the early view of the group was that some form of facilities manager is needed, possibly as an interim position, to manage the transition when Gay and Adrian step down.</p> <p>A discussion followed in which a number of views were aired. There was some debate over the urgency of the situation with some members sensing the need to act quickly while others spoke caution and the need to take time over the right approach.</p> <p>During this discussion the suggestion of a separate cleaning and catering team was made (to compliment the buildings team) and DD offered to oversee food hygiene in the short term.</p> <p>Following this discussion, it was proposed that Peter's group and office team look at how we absorb Gay and Adrian's role in-house and bring recommendations to the Standing Committee on April 9th.</p> <p>This was proposed by AM, seconded by BB, with all in favour.</p> <p>PS and his group was thanked for their hard work over a relatively short period of time.</p>	Consider how Adrian and Gay's work can be absorbed in house.	PS's group and Office team Report to SC on 9 th April
A5	Approval of Annual Report and Accounts Paper 01	<p>MP presented the draft Annual Report and Accounts for 2017 for approval by the meeting prior to Independent Examination.</p> <p>Approval of the Report and Accounts was proposed by DD, seconded by CN, with all in favour.</p> <p>It was agreed that in the absence of a treasurer, the two wardens would sign the report and accounts alongside PL.</p>	Sign Report and Accounts	PL & Wardens Once inspection is complete
B	STANDING ITEMS			
B 1	Approval of minutes Paper 02	The minutes of the PCC Meeting on 24 th February 2018 were approved with no amendments.		
B 2	PCC Action Tracker Paper 03	PL reported that the two people he has approached to be PCC treasurer and secretary have both said no.		

B 3	Other Minutes Paper 04, 05	The Standing Committee Minutes from 19 th February 2018 were noted. A report from Risk Management Group was noted.		
B 4	Finance Report	None.		
B 5	Paul's Points	None.		
B 6	Warden's Points	None.		
B 7	Operations Manager's Points	MP referred to the paper, previously circulated, which updated members on the position of elected places in the run up to the APCM (Paper 06). Members were asked to inform MP if they were planning to step down mid-term.		
B 8	Safeguarding Update			
	Review of the Meeting	Members reflected that we had struggled with a difficult topic and it was hard to make good decisions under time pressure.		
	Conflicts of Interest	None.		
	Confidentiality	A3 - A confidential comment was removed from the public minutes.		
	Communication	None.		
	Next Meeting	PCC Weekend - Fri Eve, 11th May (in Bristol) and Sat Away Day, 12th May (venue to be confirmed)		

The meeting closed with prayer at 10:12 pm

Future Meetings: Fri Eve, 11th & Sat 12th May, Mon 25th June, Sat 14th Jul