



CHRIST CHURCH CLIFTON

Being transformed by Jesus to see the Kingdom come

PCC MINUTES

Minutes of the meeting held at 7.30pm on 20th March 2017

STATUS

APPROVED
26.06.2017

Present	Helen Albon, Erica Bebb, Brendan Biggs, David Daniels, Alice Denyer, Melanie Griffiths, Derek Hadden, Rosemarie Hall (Minutes), Paul Langham, Janet Lee, Andy McPherson, Tim Meathrel (Chair), Val Moore, Di Noon, Mark Orriss, Catherine Simmonds, Peter Smithson, Graham Stuart, David Troughton, Sara Wadsworth
In attendance	Graham Adamson, Craig Gaudion (Ordinands)
Apologies	Patrick Bolster, Alexandra Creavin, Martin Freye, Jill Garfitt, Sian Lowe, Mark Parsons

Ref	Item	Notes	Action (what)	Who and by when
	Introductions and Bible Reflection	<p>Craig Gaudion and Graham Adamson (Ordinands) were welcomed to the meeting as observers.</p> <p>TM led a reflection around What are our priorities? how far we willing to go to see Gods Kingdom extended? Prayers were encouraged for Pre School, Toddler, Community Centre, Coffee Shop and Mission Partners.</p>		
A	MAIN ITEMS			
A 1	Approval of Annual Report and Accounts for 2016 Paper 01 Paper 02	<p>Paul Langham led the item in the absence of Mark Parsons and Patrick Bolster. No queries had previously been raised. It was noted that the use of a pie chart in the future presentations may be useful; this will be noted for future years. The meeting commended a very professional looking set of accounts. It was noted that the Communications Sub Committee was missing from the list of sub groups – Tim Meathrel to ask MP if possible to add for this year but if this is not possible, then it should be included for future years. Page 2 a section on Values is needed (not Vision twice) page 5 GMT not mentioned in “what we did” and it was also noted that there was not a mention of the artistic events (Holocaust Concert/Artisans Market/Big Band Concert). The report will be published on the Charity Commission website. A fuller report (including reports from the sub groups) will be made available at the APCM. DT suggested that in the future a small group could be involved in “sense checking” of the documents. It was also noted that mission partners and homeless work needed to be added to page 8. It was suggested that a vote should be taken on the approval of the documents. TM asked if the meeting were happy to approve the document with changes as discussed; this was proposed by David Daniels, seconded by Janet Lee, carried with 1 abstention. The meeting were reminded that this is not a full audit but if a Treasurer is not in place next year, it may be that the PCC will require a full audit to be carried out in future years. It was agreed that this may need to be discussed at a future meeting. Thanks were expressed to Patrick</p>		

		<p>Bolster and the Finance team.</p> <p>A query was raised around the risk on Page 7 and it was agreed this should be discussed at the next PCC meeting.</p>	<p>Risk to be discussed at next PCC Meeting</p>	<p>MP</p>
A 2	<p>Update on the recruitment process for the Youth Pastor role</p>	<p>TM informed the meeting that the Youth Pastor role is being advertised and that some interest has been shown. Closing date for applications is 9am Wednesday 12th April; shortlisting on 12th April, interviews to take place weekend of 28th April. The weekend will include a walk with Paul Langham/Chris Whitwell and attendance at Meeting Point. On the Saturday there will be panels; a) Competency (Mark, Jill & Sian), b) Character (Paul, Janet & Alex, c) a panel including Chris Whitwell and some of the young people. Candidates will be asked to give a presentation on "how would you develop the Christ in, Church Out, Community In values in the young people?" Candidates will attend Pathfinders on the Sunday morning with a Q&A section. Candidates will be subject to DDF check and will be asked a question around "is there any reason why you would not pass checks?"</p>		
A 3	<p>Coffee Shop Update</p>	<p>Janet Lee advised the meeting that the Coffee Shop Sub Group had met on Friday 17th March. Karie Howard (Coffee Shop Manager) is finishing working in the Coffee Shop on Friday 25th March. The Coffee Shop will be closed w/c 24th March for Easter Experience. Conversations are taking place with someone who may be interested in the job part time. The Coffee Shop is currently losing money but it is getting busier. We are paying for contract cleaners, machinery etc. but not yet covering costs. Meeting to identify if still ok to open 5 days a week. Marketing needs attention. There are plans for a Tuesday am fortnightly knitting group to start up which will be advertised on Facebook. A proper farewell to Karie to be planned. Val Moore advised that some of the machinery is not working properly and there are issues with water pressure. TM advised he has had two conversations with people who appreciate the coffee shop and how sad it would be if it closed. The Diocese are using the Coffee Shop for filming. The feeling of the meeting is generally positive and although not all of the decisions made have been correct, actions had been taken to address issues when they were identified. A member commended the management and it was noted that a key success factor is that people are brought into the church building. A member also commented that money allocated to social media would prove beneficial. It was also commented that getting feedback from visitors would also be of huge benefit. Saturdays require careful consideration over the fullness of time. A member reflected that in time it will be a profitable venture but it may be decided that we should spend money to facilitate the building being opened. Thanks were expressed to Janet, David and the team.</p>		

<p>A4</p>	<p>Reviewing our Sunday Gatherings</p>	<p>PL advised that it is 6 months in May from the changes being made to the morning /evening gathering times. Most feedback that is now received is positive. No financial giving has been stopped as result of the changes. PL proposed that a paper survey of all attendees at all the gathering (incl. Wednesdays) would be distributed and that this could be launched as part of his talk at the APCM. PCC were in favour of this approach. A question was raised as to the general feeling of the meeting that was held with the previous attendees at the 9.15am service soon after the changes had been made. PL advised that there were some concerns raised at the meeting as the service felt very different from the previous 9.15 service. PL had kept some data to inform the conversation. There had been some discussion around what constitutes prayer in the services. It was emphasised that not everything could be done every week. The meeting had been positive about being family together. Roberto & Suzanne have kept in contact with the previous 9.15 attendees. The PCC asked if there is a plan for the 10 if it keeps growing. It was also noted that there is an issue with seats being “reserved” that are not always occupied at the start of the gathering and that it would be very helpful if people would move in from the edges. Staff are aware that there are lots of new people at all the gatherings and we all need to be active in offering a welcome - PCC to give a lead! Noted that some people came back to the 5 on 19th March as it was a Baptismal service. A member asked how the clergy feel it is going? It is abundantly clear that people are consciously putting themselves in God’s presence and that ministry is happening during times of worship. Aware of what could be better but sense of the church being healthy spiritually.</p> <p>Mark Orriss reflected that the Info Hub is a place where people loiter and it needs attention and bringing more up to date. The Communications Sub Group/Nick Carter to look at. Another member commented that the Calm noticeboard is no longer in a prominent place/equipment is in need of attention/replacement. The recent Big Church Lunch was commended in the way that it brought people together – facilitated good conversations which may be continued.</p>	<p>Communications team to look at Info Hub with a view to bringing it up to date.</p>	
<p>A5</p>	<p>Basement Flat Linden Gate – future options</p>	<p>PL introduced 3 options:</p> <ol style="list-style-type: none"> 1. Look to renew lease as is 2. Do renovation work – builder seen ball park figure (£1600-1800 per calendar month) if refurbished. Costs to do £30k – to use the whole basement area includes self-contained heating etc. 3. Request from adult children of members of CC who currently house a Christian refugee – would we be willing to accommodate an Iranian Christian refugee short term? Appealing to remain in the U.K. What happens if appeal doesn’t succeed etc. would need to 		

		be addressed. Sense of PCC view? Bristol Hospitality Network would assist with information etc. The view was of general acceptance of the 3 rd proposal. Furniture etc. could be sourced through the Church Family. PL proposed, that we offer temporary refuge in Linden gate for Iranian Christian refugee, the PCC were in favour of this option being pursued.		
B	STANDING ITEMS			
B 1	Approval of minutes Paper 03	PCC Minutes 27 th February 2017 were approved		
B 2	Matters arising	Safety Sub Group Terms of Reference will be ready for next PCC meeting. H&S experience or knows of someone in the church family, contact would be helpful. DT/Peter Smithson.	Safety Sub Group Terms of Reference to be reviewed at next PCC Meeting	
B 3	Other Minutes Paper 03	SC Minutes 30 th January 2017 were noted. Sub Group minutes should be sent to PCC Secretary for noting at PCC meetings but this is largely not happening. It was noted that the Managing Volunteers sub group is not meeting. PL noted that next term is diary light so hoping to keep it as such. Reports from groups are not given at PCC. A member noted that there may need to be a plan for the sub groups that are not currently meeting. A member suggested that the overall structure of sub groups etc. can be discussed at the PCC Retreat with prep work done in advance. It was agreed that Mark Parsons should enquire if the various sub groups are meeting and if so, they should send a report of recent activity.	PCC sub groups to be discussed at PCC Retreat	MP
B 4	Finance Report	None raised		
B 5	Paul's Points	PL advised that two Trinity students will be on placement at CC in the Summer - Tom and Elliott who will attend PCC if a meeting is in place. PL expressed huge thanks to Derek Hadden as he steps down as Churchwarden. Prayer meeting 3 rd April.		
B 6	Warden's Points	Derek Hadden thanked the meeting for the lovely comments he has received since he advised he is standing down.		
B 7	Safeguarding Update	Training on 27 th March 7.30pm in Linden Gate members encouraged to sign up if not attended previously. Safeguarding Officers are meeting with Ruthy and Nelly to go through guidance to gain feedback.		
B 8	Other items	Intern Programme advertised. To be run as previously. RENEW – meeting with Architects soon. Proposal to refurbish downstairs is next phase.		

	Review of the Meeting	What went well? Meeting finished on good time. Prayers good. Ordinands reflected that a lot of words spoken today worth thinking about maximising efficiency. Sense that hearts are in the right place and vision to see Kingdom come. Beautiful that there was consensus on basement flat and to hear that we do welcome well etc. DNA of the church is clear. The meeting closed with prayer at 21.28		
	Conflicts of Interest	None declared.		
	Confidentiality	None		
	Next Meeting	APCM Sunday 30th April 2017		

Future Meetings: 19th-20th May (away)