



# CHRIST CHURCH CLIFTON

*Being transformed by Jesus to see the Kingdom come*

## PCC MINUTES

Minutes of the meeting held at 7.30pm on 26<sup>th</sup> September 2016

### STATUS

FINAL

Approved  
08.10.2016

<b>Present</b>	Helen Albon, Erica Bebb, Brendan Biggs, Patrick Bolster, Alexandra Creavin, David Daniels, Alice Denyer, Martin Freye, Derek Hadden, Rosemarie Hall (minutes), Paul Langham (Chair), Janet Lee, Sian Lowe, Andrew Macpherson, Val Moore, Di Noon, Mark Orriss, Mark Parsons, Catherine Simmonds, Peter Smithson, Graham Stuart, David Troughton, Sara Wadsworth
<b>In attendance</b>	Roberto & Susanne Elvira (Item A1)
<b>Apologies</b>	Melanie Griffiths

Ref	Item	Notes	Action (what)	Who and by when
	<b>Bible Reflection/Introduction</b>	<p>PL reflected on a good Sunday morning gathering on 25<sup>th</sup> September with several new people in attendance. . Also the evening service was well attended and included an informal sharing of Communion. Thanks to Val &amp; team for the provision of the lunch that followed the combined morning service.</p> <p>PL led a reflection around Colossians 1:15 and a time of prayer followed.</p> <p>Roberto &amp; Susanne Elvira were welcomed to the meeting as they were contributing to the discussions of Item 1A.</p>		
<b>A</b>	<b>MAIN ITEMS</b>			
<b>A 1</b>	<p><b>Sunday Service Changes</b></p> <p>Learning lessons from the consequences of the PCC's decision in June.</p>	<p>MP gave a resume of events since the PCC last met when they made a decision to make what seemed like minor changes to the morning pattern in the Summer. It was hoped that all can look forward and learn for the future. It was also noted that when we set off on the Vision process we wanted to hear clearly from God and to have the courage to do what we believe God is asking us to do.</p> <p>The meeting were asked to think back to the June PCC meeting and consider if there were any reflections on the paper or the discussions at the meeting that could have helped the PCC to improve the way it makes decisions. Comments included allowing more time for decisions, having a representative from the each congregation and having more personal discussions with the affected parties in advance.</p> <p>PCC members also were encouraged to "visit" other services occasionally to give them a wider experience of the church family etc.</p> <p>Some felt that there could have been more clarity around whether the proposed change was intended to be a temporary or permanent change. However, it was felt that the negative reaction from some 8am members would have been the same whichever course of action had transpired.</p>	<ul style="list-style-type: none"> <li>• We need to issue a factual statement around the 8am service changes.</li> <li>• Action plan for those who are left... part of the forthcoming review of services.</li> <li>• Some PCC presence at the 8am services.</li> </ul>	Who will action it and any timescale?

		<p>It was noted that the only question raised at the June PCC was for clarification around which ways the current morning programme of services was “unsustainable” and although the question was answered maybe this should have been discussed further. It was also noted that no vote was taken at the PCC meeting.</p> <p>A question was asked if any of the 8am attenders knew that the discussion/decision was going to be made in advance. PL advised the meeting that a member of the 8am service congregation had expressed the desire for closer integration with the 9.15am service. However, when an invitation was extended to attend a clergy meeting to discuss this further, the invitation was declined.</p> <p>Roberto and Susanne then reflected on their discussions with members of the 8am congregation. They felt that the way members of the congregation reacted to the announcement was shocking and had caused alarm within the leadership. An Email was sent to all members of the 8am congregation shortly afterwards asking them to meeting individually with R&amp;S. For some weeks it became difficult for R&amp;S to talk to people as they were seen as being partial which was an incorrect assumption.</p> <p>Roberto &amp; Susanne were thanked for their honesty and there was recognition expressed of the difficulties they have encountered. It needs to be acknowledged that hurt exists on all sides and one member called for us to be kind to each other. It was acknowledged that the fellowship within the 8am congregation was precious and they felt it was being taken away from them. A view was also expressed that if we want to see freedom in the church we long for we may need to stand firm.</p> <p>[Section Removed from public record]</p> <p>One member emphasised that we need to see this situation as a demonic attack and the leadership need to be prayerful in how to deal with it.</p> <p>The meeting was advised that an 8am service is still being held each week and is being attended by a small number of people. PL has lead each service since it was re-introduced.</p> <p>The meeting were advised that in future when difficult decisions are made a better method of communication will need to be found.</p> <p>SL reminded the PCC that a meeting did take place with 24 member of the 8am service at which Paul apologised on several occasions. It had felt like a good meeting at which difficult questions were asked and it was hoped that this would have been an end to the matter.</p> <p>The meeting were asked to consider if there would be merit in the rest of the church being made aware of the positive things that have occurred as a result of the summer services changes. It was felt that a factual letter would be useful and more discussions would take place at the October PCC meeting. In particular, a decision as</p>		
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		<p>to how the current pattern is reviewed is still required.</p> <p>Thanks were expressed to Roberto and Susanne and after a time of prayer for them, they left the meeting.</p>		
<b>A 2</b>	<b>Our Vision</b>	Deferred to October meeting.	Add to agenda for 8th Oct	MP / RH
<b>A 3</b>	<b>Christ Church Café Paper 01</b>	<p>MP reported that the remaining pews are in the process of being removed and new workspaces etc. for the café are almost completed.</p> <p>JL advised that there had been one applicant for the post of Café Manager who has been selected for interview on Friday 30<sup>th</sup> September. JL confirmed that safeguarding was included in the Role Profile. VM advised that Churches Together have policies in this area which might be helpful.</p> <p>JL clarified that while the USP of the café was space and therefore most suitable for parents/carers with children, all would be welcome.</p> <p>JL introduced the business plan which was prepared by PB and DT. Prices will be aimed midway between other local café's. Expected cashflow shows small profit after 12 months, but a better/worse scenario is also shown.</p> <p>JL advised that work had begun on branding and it was confirmed that the name of the Café will include "The Spire" as this is seen to be a familiar image and point of interest about CC to those within the community etc. It was recognised that a budget will be required for the marketing etc.</p> <p>JL advised that a time frame to opening still needs to be finalised but there are plans to hold a one off preview day to run in conjunction with the Artisans Market in November and to hold "trial days" before the official opening in the New Year.</p> <p>The meeting was asked to agree the make-up and Terms of Reference of the proposed Café Management Team. Terms of Reference were previously circulated. Health and Safety, security and ways of protecting volunteers will be added to this. Adoption of the Terms of Reference with these changes was proposed by Janet Lee, seconded by Derek Hadden, carried unanimously.</p> <p>It was noted that the PCC need to see and share the positives of work that is progressing. The PCC expressed its thanks to those who have undertaken a huge amount of work, particularly John Barratt, David Troughton and Patrick Bolster.</p>	Revise Terms of Reference for Café Management Team to include H&S, security and protection of volunteers	MP
<b>A 4</b>	<b>Finance report Paper 02</b>	<p>Due to lack of time at this meeting PB proposed that discussion of the Finance Report should be deferred until 8<sup>th</sup> October. This will need to include a decision around unrestricted and restricted legacies and about gifts to the wider church.</p> <p>Documents were tabled explaining the Diocese's vision and relating to Parish Share. Half Year accounts were also circulated. PB reported that we are on budget to date and potentially slightly ahead of budget by the end of the year.</p> <p>Any questions on finance should be addressed to PB.</p>	Add to agenda for 8 <sup>th</sup> October	MP / RH

		Thanks were expressed to Patrick for his work undertaken.		
<b>B</b>	<b>STANDING ITEMS</b>			
<b>B 1</b>	<b>Approval of minutes Paper 03</b>	Minutes of PCC meeting on 11 <sup>th</sup> June were approved with no amendments. Thanks were expressed to Mark Parsons who kindly took the minutes on this occasion.		
<b>B 2</b>	<b>Matters Arising</b>	None raised		
<b>B 3</b>	<b>Other Minutes Paper 04</b>	Minutes of SC held on 25th July were noted.		
<b>B 4</b>	<b>Paul's Points</b>	Tim Meathrel advised the meeting that the PCC has the right to nominate Foundation Governors for CC Primary School. Currently the Governors are Tim and Jayne Collier. Jayne's term has expired but she has advised that she is willing to stand again. Tim Meathrel therefore proposed that Jayne should be appointed as a Foundation Governor, seconded by David Troughton, carried unanimously.	Action appointment	TM
<b>B 5</b>	<b>Warden's Points</b>	None raised.		
<b>B 6</b>	<b>Operations Manager's Points Paper 05</b>	Mark Parsons tabled a paper updating the PCC on the faculty application for a statue in St. Andrew's Churchyard. The PCC previously supported the application, however, a number of objections from residents close to churchyard have been forthcoming. Therefore Paul Langham proposed that we withdraw the application, seconded by Graham Stuart, carried unanimously.	Inform the Diocesan Registry	MP
<b>B 7</b>	<b>Safeguarding Update Paper 06 – to follow</b>	A draft of the revised Safeguarding Policy will be brought to the October meeting.	Revised Safeguarding Policy to October PCC	PSO's
	<b>Review of the meeting</b>	MP reflected that the agenda and minutes format has changed. He offered apologies that papers are not sent in a more timely manner but we are working hard on it. Comments on new styles of template etc. are welcome. Decisions made during the meeting were reviewed. These have been recorded in the Action column.		
	<b>Conflicts of Interest</b>	None declared		
	<b>Confidentiality</b>	Items in <b>RED</b> in section A1 are confidential.		
	<b>Date of next meeting</b>	The meeting closed with prayer at 22.13pm. <b>Next meeting :- Saturday 8<sup>th</sup> October 2016; 9.30am in Linden Gate</b>		